

Public Document Pack



SOUTH (OUTER) AREA COMMITTEE

Meeting to be held in Drighlington Meeting Hall, Drighlington Library, Moorland Road,
Drighlington, BD11 1JZ
On Monday, 8th December, 2008 at 4.00 pm

MEMBERSHIP

Councillors

J Dunn	-	Ardsley and Robin Hood
L Mulherin	-	Ardsley and Robin Hood
K Renshaw	-	Ardsley and Robin Hood
R Finnigan	-	Morley North
B Gettings	-	Morley North
T Leadley	-	Morley North
C Beverley	-	Morley South
J Elliott	-	Morley South
T Grayshon	-	Morley South
S Golton	-	Rothwell
S Smith	-	Rothwell
D Wilson	-	Rothwell

Agenda compiled by:
Guy Close
Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Tel: 24 74356

Area Manager:
Dave Richmond
Tel: 24 75536

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>No exempt items or information have been identified on this agenda.</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 20TH OCTOBER 2008</p> <p>To confirm as a correct record the minutes of the meeting held on 20th October 2008.</p>	1 - 4
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p>	

Item No	Ward	Item Not Open		Page No
8	All Wards		<p>LEEDS COLLEGES MERGER - CONSULTATION</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods on the future delivery of post 16 and adult learning by the new merged College.</p> <p>(Council Function) (5 mins presentation / 5 mins discussion)</p>	5 - 6
9	All Wards		<p>THE CHILDREN AND YOUNG PEOPLE'S PLAN (2009-2014) AND THE DEVELOPMENT OF LOCAL PRIORITIES FOR ACTION</p> <p>To receive and consider a report from the Director of Children's Services, which outlines the draft city-wide Children and Young People's Plan (CYPP) framework and priorities.</p> <p>(Council Function) (5 mins presentation / 5 mins discussion)</p>	7 - 10
10	All Wards		<p>REVISED CHILDREN'S SERVICES ARRANGEMENTS FOR MORE EFFECTIVE LOCALITY WORKING WITH FAMILIES</p> <p>To receive and consider a report from the Director of Children's Services, which provides the Area Committee with an overview of the evolution of locality children's trust arrangements.</p> <p>(Council Function) (5 mins presentation / 10 mins discussion)</p>	11 - 28
11	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>COMMUNITY ENGAGEMENT PLAN</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods, which outlines the community engagement plan for the outer south area of Leeds.</p> <p>(Executive Function) (5 mins presentation / 10 mins discussion)</p>	29 - 36

Item No	Ward	Item Not Open		Page No
12	Ardsley and Robin Hood		<p>OPERATION CHAMPION</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods, which provides an update on the recent Outer South Operation Champion.</p> <p>(Executive Function) (5 mins presentation / 5 mins discussion)</p>	37 - 40
13	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>OUTER SOUTH AREA COMMITTEE WELL-BEING BUDGET REPORT</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods, which updates Members on both the capital and revenue elements of the Committee's Well-being budget, advises Members of the Small Grants approved since the last meeting and invites Members to determine the capital and revenue proposals detailed within the report.</p> <p>(Executive Function) (5 mins presentation / 5 mins discussion)</p>	41 - 72
14	Ardsley and Robin Hood; Morley North; Morley South; Rothwell;		<p>AREA MANAGER'S REPORT</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods, which provides Members with an overview of the range of activities currently taking place within the Outer South area of Leeds.</p> <p>(Executive Function) (5 mins presentation / 5 mins discussion)</p>	73 - 100
15			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>Monday 9th February, 2009 at 4.00 pm (Venue – Blackburn Hall, Commercial Street, Rothwell, LS26 0AW)</p> <p>Monday 30th March, 2009 at 4.00 pm (Venue – East Ardsley Community Centre, Main Street, East Ardsley, WF3 2AP)</p>	

Item No	Ward	Item Not Open		Page No
			MAP OF TODAY'S VENUE Drighlington Meeting Hall, Drighlington Library, Moorland Road, Drighlington, BD11 1JZ	

This page is intentionally left blank

Agenda Item 6

SOUTH (OUTER) AREA COMMITTEE

MONDAY, 20TH OCTOBER, 2008

PRESENT: Councillor T Grayshon in the Chair

Councillors C Beverley, J Dunn, J Elliott,
R Finnigan, S Golton, T Leadley,
L Mulherin, K Renshaw, S Smith and
D Wilson

29 Chair's Opening Remarks

The Chair welcomed all in attendance to the October meeting of the South (Outer) Area Committee.

30 Declaration of Interests

Agenda Item 8 – 'Children and Young People Activities in Outer South 2009/10' (Minute No. 34 refers).

Councillor Grayshon declared a personal interest in this item, due to being a Member of Lewisham Park Centre and Youth Club Management Committees.

Councillor Leadley declared a personal interest in this item, due to being Deputy Chairman and Secretary of Lewisham Park Centre and Youth Club Management Committees.

Agenda Item 10 – 'Area Manager's Report' (Minute No. 36 refers).

Councillor Elliott declared a personal interest in relation to 11.0 of the report, due to being a Member of Morley Literature Festival. She also declared a personal interest in relation to 13.0 of the report, due to being a Member of the Morley and Rothwell Town Centre Management Board.

Councillor Finnigan declared a personal interest in relation to 3.0 of the report, due to being a Member of Gildersome Action Group. He also declared a personal interest in relation to 11.0 of the report, due to being a Member of Morley Literature Festival.

Councillor Leadley declared a personal interest in relation 3.0 of the report, due to being a Member of Gildersome Action Group.

A further declaration of interest was made at a later point in the meeting (Minute No. 34 refers).

31 Apologies for Absence

Apologies for absence were submitted by Councillor Gettings and Dave Richmond (Area Management).

Draft minutes to be approved at the meeting
to be held on Monday, 8th December, 2008

32 Minutes - 1st September 2008

RESOLVED – That the minutes of the meeting held on 1st September, 2008 be confirmed as a correct record.

33 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chairman allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. On this occasion, there were no matters raised under this item by members of the public.

34 Children and Young People Activities in Outer South 2009/10

The Director of Education Leeds submitted a report, which outlined the programme of activities for children and young people across the Outer South area of Leeds in 2009/10.

Tom O'Donovan, Area Management Officer, presented the report and responded to Members' questions and comments.

In brief summary, the main highlighted points were:-

- The Area Committee welcomed the programme of activities planned for 2009/10 across the Outer South area of Leeds. In particular, Members welcomed the involvement of Parish Councils, voluntary and community organisations.
- Members requested to be kept informed of activities that were taking place. It was advised that further information would be reported to future Area Committee meetings.
- Another Member highlighted the importance of safeguards being in place to ensure that resources were spent wisely.

RESOLVED –

- (a) That the report be noted;
- (b) That the Area Committee approves £35,000 revenue funding from the 2009/10 Well-being Budget, subject to annual approval of the 2009/10 Well-being revenue budget from the Executive Board; and
- (c) That the Area Committee receives further information on the programme of activities to be funded.

(Councillor Mulherin arrived at 4.05 pm and Councillor Renshaw at 4.10 pm, during the consideration of this item).

(Councillor Mulherin declared a personal interest in this item, due to being Chair of Rothwell Cluster of Extended Services).

35 Outer South Area Committee Well-being Budget Report

The Director of Environment and Neighbourhoods submitted a report, which updated Members on both the capital and revenue elements of the Committee's Well-being budget and advised the Committee of the Small Grants approved since the last meeting.

One Member referred to Appendix 2 of the report, Capital Projects Agreed to Date, and pointed out that Denshaw Grove fell within the Morley South ward, not Morley North. Subject to this amendment it was

RESOLVED – That the report and information appended to the report, which includes the available balance of the Area Committee's revenue and capital Well-being budgets, and the Small Grant proposals approved since the last meeting, be noted.

36 Area Manager's Report

The Committee considered a report from the Director of Environment and Neighbourhoods, which updated Members on the work of the Area Management Team since the last meeting.

The following information was appended to the report:-

- Appendix 1 – Table of the thematic sub-partnerships and Outer South Area Committee Member link;
- Appendix 2 – Photographs of recycling sites in Morley and Rothwell; and
- Appendix 3 – Queensway Car Park explanatory leaflet.

Tom O'Donovan, Area Management Officer, presented the report and responded to Members' questions and comments.

In brief summary, the following points were discussed:-

- Members considered appointments to the remaining thematic sub-Partnerships. Councillor Mulherin expressed an interest to act as 'champion' and Elected Member link on Learning and Thriving Neighbourhoods (worklessness) – Employment, Education, Training, Partnership.
- A brief update on Conservation Audits was provided. It was reported that public consultation on the draft appraisal was imminent.
- In relation to operation of the Glutton Cleansing Machine, it was reported that feedback from the local community had been positive. One Member suggested operating the Glutton Cleansing Machine in Thorp Village.
- In response to a query at the previous Area Committee meeting, the Area Management Officer confirmed that the location list for additional litterbin allocation was complete.
- It was reported that the new arrangements for recycling in Morley and Rothwell were working well. One Member reported that there had been a

small number of complaints regarding cars parking too close to the recycling facilities, which made access difficult.

- An update on the Morley Literature Festival was provided to the Area Committee. It was reported that the events had been extremely well attended. Members wished to place on record their thanks to Jill Morris, Paula Truman, Tom O'Donovan and Sarah Henderson.
- In relation to the Robin Hood Dispersal Order, Tom O'Donovan, Area Management Officer, informed the Board that he had received a map of the area, which could be e-mailed to Members upon request. It was reported that further information about the dispersal order could be obtained from PC Angie Dennison. One Member stated that dispersal orders were not the answer and more facilities for young people were needed. It was reported that discussions between the Youth Service and the police had taken place to consider proposals to extend operation of the Youth Bus Service.
- The Chairman provided a brief update on his attendance at a national conference for Participatory Budgeting (PB) in Manchester. It was noted that Leeds was one of the 15 areas piloting the PB initiative.

RESOLVED –

(a) That the report and information appended to the report be noted;
(b) That the following Elected Members act as champion/key link on behalf of the Area Committee for the remaining two thematic priorities/sub-partnerships and the associated Area Committee responsibilities for 2008/09, as detailed below:

- Learning and Thriving Neighbourhoods (worklessness) – Employment, Education, Training, Partnership – Councillor L Mulherin; and
- Health and Well-being – Health and Well-being – Vacancy;

(c) That a further report on the Town Centre Management Project be provided to a future meeting of the Area Committee.

(Councillor Golton arrived at 4.30 pm, during the consideration of this item).

37 Date, Time and Venue of Next Meeting

Monday 8th December, 2008 at 4.00 pm
(Venue – Drighlington Meeting Hall, Drighlington Library, Moorland Road, Drighlington, BD11 1JZ)

(The meeting concluded at 4.43 pm).



Originator: John Woolmer
Tel: 0113 214 5874
Email: john.woolmer@leeds.gov.uk

Report of the Area Manager

South Leeds (Outer) Area Committee

Date: Monday 8th December 2008

Subject: Leeds Colleges Merger - Consultation

Electoral Wards Affected: All	Specific Implications For: Equality and Diversity <input type="checkbox"/> Community Cohesion <input type="checkbox"/> Narrowing the Gap <input type="checkbox"/>	
Council Function <input checked="" type="checkbox"/>	Delegated Executive Function available for Call In <input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/>

Executive Summary

The City Council's Executive Board has endorsed the proposed merger of the City's 3 largest Colleges, namely Leeds Thomas Danby, Leeds College of Technology and Park Lane, which will result in the creation of a new single institution to be known as Leeds City College. This report, supported by a short presentation from the LSC Partnership Director for Leeds, informs the Area Committee of the progress made. This will set out the rationale for the merger and summarises the outcome of the extensive consultations which have been held over the past few years.

The report seeks agreement from the Area Committee on a process by which it is felt appropriate influence can be made on future delivery of post 16 and adult learning by the new merged College. This could include locations for the centres and sites for the new College for the provision of further education in the neighbourhoods and communities served by the Area Committee.

BACKGROUND INFORMATION

1. The City Council's Executive Board has endorsed the proposed merger of the City's 3 largest Colleges namely Leeds Thomas Danby, Leeds College of Technology and Park Lane which will result in the creation of a new single institution to be known as Leeds City College.
2. The merger is supported by key partners including Yorkshire Forward, the two Leeds Universities, Leeds Trinity and All Saints College, Leeds Chamber and the Leeds Skills Board.
3. It will have a budget of in excess of £70m and will provide extensive further education opportunities to over 70,000 students.
4. The White File is currently with the Secretary of State (The White File catalogues the merger process) and a decision is expected by October 2008.

CURRENT POSITION

5. The Learning and Skills Council (LSC) which currently has responsibility for the funding of post 16 learning and skills provision is seeking the views of the Area Committee members on the future delivery of post 16 and adult learning in the City by the new merged College.
6. One of the key issues which the Committee is being asked to consider is the possible locations for the centres and sites for the new College for the provision of further education in the neighbourhoods and communities served by the Area Committee.
7. Area Committee members need to be aware that from 2010 the Government has indicated that the funding of all learning and skills provision for 16-19 year olds will transfer from the LSC to the Young Persons Learning Agency (YPLA) and ultimately subject to a satisfactory progress check to the individual Local Authorities. Post 19 funding will be through the Skills Funding Agency (SFA) which will be a national body based in the offices of the former LSC in Coventry.
8. The LSC Partnership Director for Leeds will make a short presentation at the meeting, setting out the rationale for the merger and summarising the outcome of the extensive consultations which have been held over the past few years.

RECOMMENDATIONS

9. The Area Committee are requested to note the report and agree:
 - (a) a process by which it can submit views on the future delivery of post 16 and adult learning by the new merged College and suggest possible locations for the centres and sites for the new College which will help influence the ongoing estates review of the new College going forward; and
 - (b) to invite a further report on the outcome of the accommodation/estates review of the new College once completed in 2009.

Background Papers

Report of Chief Executive of Education Leeds to Executive Board, 14 November 2007



Originator: Shaid Mahmood
Tel: 0113 39 50215

Report of the Director of Children’s Services

South Leeds (Outer) Area Committee

Date: Monday 8th December 2008

Subject: The Children and Young People’s Plan 2009-14 and the development of local priorities for action

Electoral Wards Affected:

All

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

EXECUTIVE SUMMARY

This report sets out a proposed structure for the new Children and Young People’s Plan (CYPP), describes its first cut priorities after consultation, and suggests how we may develop local relevancy to inform the work of Children’s services in the area committee area over the next five years.

RECOMMENDATIONS

The Committee is asked to:

- Note the contents of the report.
- Nominate an Elected Member to work with the Locality Enabler and the Area Manager on behalf of the Area Committee to develop the local context for these priorities and develop local actions for the Area Delivery Plan 2009/10.

1.0 Purpose of report

- 1.1 The purpose of this report is to outline the draft city-wide CYPP framework and priorities and seek the involvement of the Area Committee in identifying local priorities for children and young people to drive the work of Children's services in this Area Committee area.

2.0 Background

- 2.1 The Children's Act 2004 required all local authorities to produce a Children and Young People's Plan (CYPP) to act as the single over-arching strategy for improving the outcomes of children and young people. The first Leeds Children and Young People's Plan was completed in 2006 and covers the three years 2006-09. Currently, we are developing a new plan for the city which – it is envisaged - will run for 5 years (2009-14).
- 2.2 It is proposed that we do not develop any further wedge CYPPs or replicate the individual service plans for agencies that already exist and have their accountability mechanisms in place. Rather we develop local priorities for joint action and that the area delivery plan becomes the definitive document by which area committees discharge their enhanced role in influencing, and their developmental and consultative responsibilities, in relation to Children's Services (as per the Exec Board of 16 July 2008).

3.0 Process for developing the draft CYPP 2009

- 3.1 The draft of the new CYPP (2009-14) has been informed by an extended period of learning, debate and analysis. Over the past year a wide range of processes and the input of a wide range of partners have helped to develop this new framework and its contents.

4.0 Draft CYPP 09 priorities

- 4.1 The improvement priorities set out in the proposed structure are based on those in the Leeds Strategic Plan. From our work so far with a range of stakeholders, the priorities appear to be -
- Improving early learning outcomes in deprived areas (Foundation Stage Profile/Key Stage 2)
 - Reducing teenage conception rates
 - Reducing secondary persistent absence
 - Reducing numbers of young people not in employment, education or training (NEET)
 - Reducing the need for children to be in care (the priority previously known as reducing the number of Looked After Children)
 - Improving outcomes for Looked After Children
 - Reducing child poverty.
 - Places to go, things to do

5.0 Next steps

5.1 Area Committees and local children's services leadership teams are being asked to review the city-wide priorities described in **Section 4.1** within the local context and to nominate a lead Elected Member on behalf of the area committee to work with the Locality Enabler to identify key local issues which will be built into the Area Delivery Plans for 2009/10.

5.2 Local Wedge Leadership Teams will hold a collective accountability to deliver the actions in collaboration with and supportive of extended service clusters in local communities. Integrated children's services teams are currently being developed to ensure resource is increasingly locked into family-centred responses.

5.3 After the recent themed meetings on extended services delivered by Children's Services within many Area Committee areas, Elected Member engagement with extended service clusters would be welcomed. It would provide a greater understanding and influencing of the work of Children's Services in and around their wards, as we reengineer resources for more effective and personalized responses to family need.

6.0 Recommendations

The Committee is asked to:

- (1) Note the contents of the report; and
- (2) Nominate an Elected Member to work with the Locality Enabler and the Area Manager on behalf of the Area Committee to develop the local context for these priorities and develop local actions for the Area Delivery Plan 2009/10.

Background Papers

- Children and Young People's Plan 2006-09
- Exec Board Report 16 July 2008: Area Committee Roles for 2008/09
- Executive Board Report 20 September 2006: Proposed children's trust arrangements for Leeds
- Executive Board Report 2 September 2008: Children's Services Update and Framework for the City's Next Children and Young People's Plan.

This page is intentionally left blank



Originator: Shaid Mahmood

Tel: 0113 39 50215

Report of the Director of Children’s Services

South Leeds (Outer) Area Committee

Date: Monday 8th December 2008

Subject: Revised Children’s Services arrangements for more effective locality working with families

Electoral Wards Affected:

All

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

Being more responsive to specific local needs was one of the key ambitions behind the evolution of our city’s children’s trust arrangements. This approach demands a reshaping of our existing wedge children services arrangements and the strengthening of wider linkages, e.g. into Area Committees, to support extended service clusters¹ in their development. We have made considerable progress in reshaping the arrangements, however, this is very much a work in progress and elected members are requested to engage, support, and influence the developments at ward and extended service cluster level.

1.0 Recommendations

The Committee is requested to:

- Note the report

¹ There are some 38 extended service clusters consisting of schools, children’s centres, and other providers in the city. They offer a range of services already, for example, child care and referrals to more specialised support, and are increasingly becoming key to the delivery of integrated services. These clusters are formalising their governance arrangements to become fit for purpose for service delivery and the local commissioning of services, for example, through forming collaborative committees or schools trusts.

- Nominate an Elected Member (where committees have not already done so) to:
 - (1) work with the Locality Enabler and the Area Manager (on behalf of the Area Committee) - to take these developments forward; and
 - (2) to represent the Area Committee on the South Children Leeds Partnership, subject to Member Management Committee approval.

It would be helpful if the elected member were the same member for developing the local priorities.

2.0 Appendices

Appendix 1: Generic diagram of the Leeds Children's Trust Arrangements when they were set up in April 2007

Appendix 2: A copy of the report to Children's Services Scrutiny Committee on the Leadership Challenge for member information and interest

Appendix 3: A diagram to show how the developing local picture links to Area Committees and ensures engagement beyond Children's Services

Appendix 4: A list of the codes of corporate governance and how the revised arrangements will meet them

1.0 Purpose Of This Report

1.1 This report provides an overview of the evolution of locality children's trust arrangements. It seeks to inform the committee of developments in recent months, confirm the direction of travel for revised arrangements, and seeks member involvement in ensuring that priorities and actions are relevant and delivered by the Leadership Teams.

2.0 Background Information

2.1 The Children's Act 2004 heralded a period of a significant change and development for Children's Services through to 2014. Nationally, developments in shared systems and arrangements, integrated planning and commissioning, integrated systems, and integrated front line delivery are underway.

2.2 As **Appendix 1** shows, it has always been the intention that locality arrangements would be an integral part of the overall Children's Trust Arrangements. The 'West Leeds Project'² the work of the Brigshaw cluster in East Leeds, the 'Leadership Challenge' (**Appendix 2 for background information**) in the NETWORKS cluster in North East Leeds, and the School Partnership Trust in Garforth have helped us to understand better the things we need to do to deliver better services to families.

2.3 Most recently, we held a well attended and successful Governance Seminar (July 2008) with a wide range of stakeholders including elected members, school governors, and the voluntary, community, and faith sector. We received overwhelming endorsement of this approach to locality working.

2.4 Guiding principles have been developed through these discussions and these are:

- All partners will remain responsible and accountable for decisions on their individual services and resources³
- There will be no change to the accountabilities of council officers or to the council's constitution.
- Partners should work together locally with a common purpose to secure high quality integrated services for children, young people, and their families
- We must reduce duplication of effort and the number of meetings that take place around the same family issues in different agencies
- Revised locality arrangements should ensure leadership by and democratic accountability to elected members for the integration of children's services through Area Committees and their Area Delivery Plans
- The responsibilities and accountabilities of existing groups such as the Education Area Management Board and their frameworks will be secured in the new arrangements and these existing groups dissolved.

² The West Leeds Project was established in 2005 in order to develop early knowledge and learning arising from the changes implemented by the Children Act, 2004, and the related Every Child Matters agenda.

³ The Director of Children's Services (DCS) holds on behalf of the local authority those statutory accountabilities and responsibilities relating to the provision of all the authority's children's services. The DCS is accountable for the achievement of national and local outcomes and in turn can hold partners to account for delivering the outcomes in the City's Children and Young People's Plan. The Children's Act 2004 also requires a Lead or Executive Member for Children's Services. Cllr Golton fulfils this role in its broadest sense. However, given the size of the portfolio in Leeds, Cllr Harker fulfils the responsibilities in relation to education functions of the Council. Cllr Golton and Cllr Harker are supported by two lead members.

2.5 All of this collaborative work has determined the following core elements in the locality children's trust arrangements -

2.6.1 A Wedge Children's Services Partnership with the breadth and depth of children, young people, and family services to develop priorities for improved targeting of resources. Rather than a formal and separate partnership with a plethora of meetings, this could consist of a series of community engagement events where local people could help to shape these priorities more effectively. We wish to seek help and support on how we could best achieve this engagement.

2.6.2 Wedge Children Leeds Leadership Team with officer representation from extended service clusters (or other appropriate partnerships) and wedge leaders from children, young people, and family services to drive and manage service integration in response to the priorities and plans for the wedge.

We believe that this development of our locality working gives us more opportunities to discuss problems together, work better together, and improve professional practice, whilst retaining the lines of accountability that exist currently.

2.7 **Appendix 3** shows the revised arrangement. These core elements would be time limited from April 2009 and exist to deliver integrated children's services teams at cluster level.

2.8 Decision-making at local level often takes place along agency or service lines or in small groups working in isolation. It is envisaged that these emerging children's trust arrangements will help to:

- Reduce duplication of effort and the number of meetings that take place around the same family issues in different agencies
- Monitor and evaluate the local impact of services
- Consider and promote redirection of resources, where appropriate, to better meet the needs of children, young people and their families
- Promote a more flexible and creative use of resources.
- Recognise that children, young people, parents, and carers move across wedge and cluster boundaries to attend learning, work opportunities and access services. It is an imperative that service integration at all levels recognizes and addresses the associated challenges.

We need the Area Committees support and help to broaden the engagement of this arrangement with other key aspects of its work.

4.0 Legal and Resource Implications

4.1 Implications relate to the provision of advice, guidance and support for the further development of the arrangements outlined in this paper. This support will come from within existing resources.

4.2 The locality arrangements will fully meet the requirements of the code of corporate governance. Report will be taken to the corporate Audit and Governance Committee as appropriate. **Appendix 4** outlines how the arrangements will meet the code of corporate governance.

5.0 Conclusions

- 5.1 Good progress has been made on the development of our concept for locality children's trust arrangements. The concept is very much a refinement of our existing governance and accountability but with greater reach and penetration into the localities in the city. The arrangements emphasize the need to provide local leadership to unblock barriers to improving outcomes for children and young people and the need for democratic accountability for the deployment of publicly funded resources at extended service cluster level.

6.0 Recommendations

The Committee is requested to:

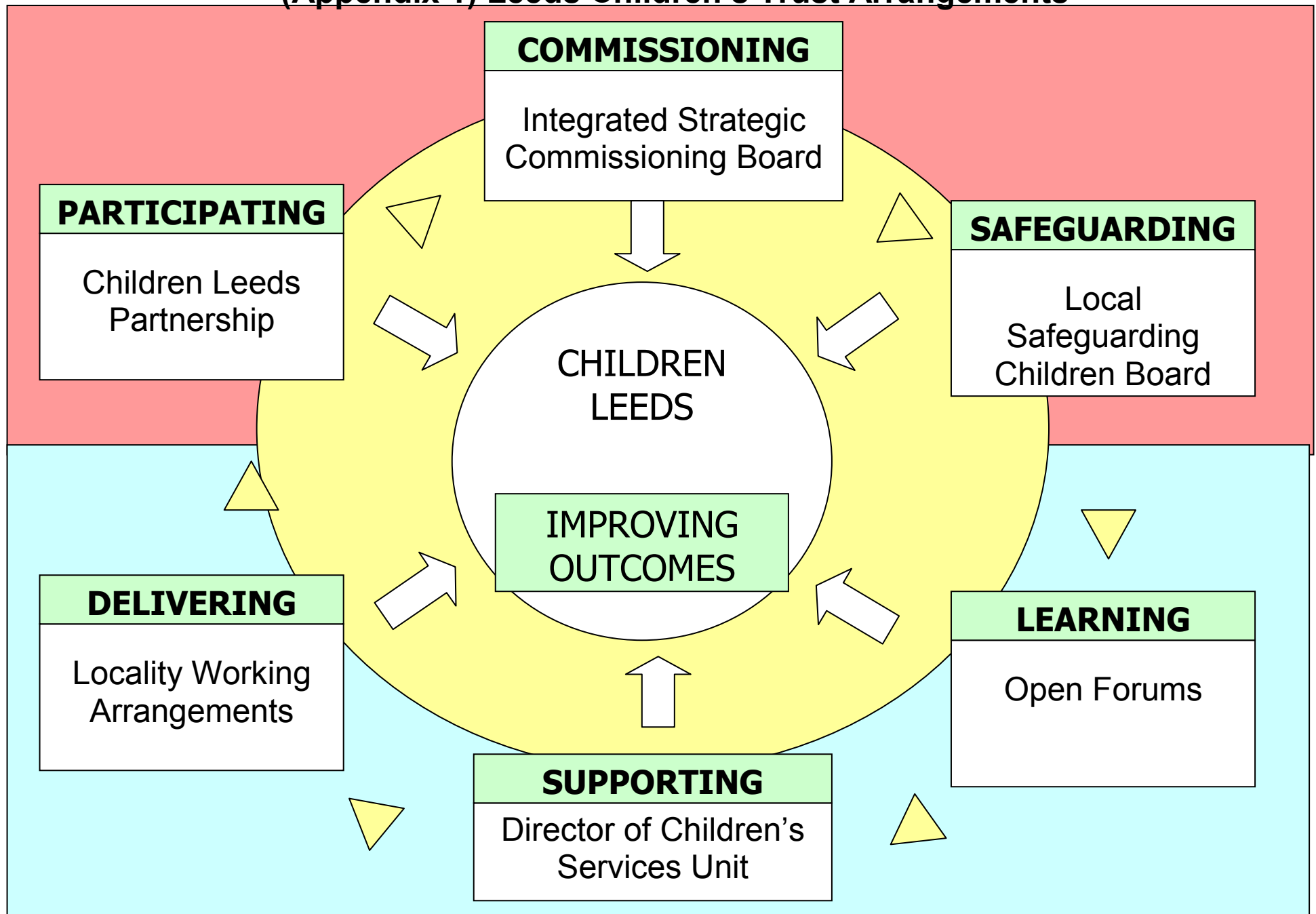
- Note the report
- Nominate an Elected Member (where committees have not already done so) to:
 - (1) work with the Locality Enabler and the Area Manager (on behalf of the Area Committee) - to take these developments forward; and
 - (2) to represent the Area Committee on the South Children Leeds Partnership, subject to Member Management Committee approval.

It would be helpful if the elected member were the same member for developing the local priorities.

Background Papers:

- Executive Board Report 20 September 2006: Proposed children's trust arrangements for Leeds
- Executive Board Report 2 September 2008: Children's Services Update and Framework for the City's Next Children and Young People's Plan
- Council's Code of Corporate Governance

(Appendix 1) Leeds Children's Trust Arrangements





Report of the Director of Children's Services

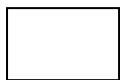
Children's Services Scrutiny Committee

Date: 16th October 2008

Subject: The Leadership Challenge

Electoral Wards Affected:

All



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Purpose of this Report

1.1 This report seeks to explain why we initiated the Leadership Challenge project, how we did it, what we did, what the outcomes were, what we learnt from doing it, and what we are going to do with what we have learnt. Throughout the report are a number of short inserts taken directly from comments made by those involved with the project, as a way of sharing their learning with members of the Children's Services Scrutiny Board.

2.0 Why did we do it?

2.1 The Leadership Challenge was a collaborative action learning project between Leeds City Council, Children Leeds, and the Improvement and Development Agency for local government (IDeA). It enabled the seaming together of three specific strands of interrelated work:

- The role of elected members as community leaders and champions for equality and diversity
- The evolving role of leaders and leadership within and around local communities
- The remodeling of children's services collaborative working arrangements in localities to improve outcomes for children and young people

2.2 What would success for the project look like?

- Elected members would be actively involved and engaged locally and provide leadership to help unblock barriers to progress in improving outcomes.

- Connectivity between our local children’s services leadership and our citywide children’s trust arrangements would be better understood and improved.
- The skills and behaviors that leaders need in an integrated children’s services world and the roles that we need locally to drive integration would be better understood
- The way we work with families and develop our collaborative problem solving skills would be improved
- Our frontline support staff would be actively involved in decision making processes and be supported to work well together on problem solving activities.
- Learning would be shared between those involved on the project, across the wedge, the city and nationally.

2.3 The Leadership Challenge centred on the NETWORKS extended services cluster around Carr Manor High School. The cluster was an advanced cluster with relationships between the high school, several primary schools, the Children’s Centres and local voluntary youth provision already developing at a pace. It had been seeking to determine its future and as a consequence was enthusiastic about participating in the Challenge. Additionally, this cluster was of interest as it drew its children and young people from a number of ward boundaries - involving different political parties – and from across wedge and therefore service boundaries.

“This project has helped us, as leaders, to look towards building sustainable relationships with other services, which enable us to do our own jobs better”a local leader

3.0 How did we do it?

3.1 To initiate the project we brought together a diagonal slice of the key leadership components in three distinct strands:

- Equalities
- Local Leadership, and
- Strategic Commissioning

3.2 The Equalities Group was a delivery group of frontline practitioners many of whom had no history of working together. The Local Leadership Group were local children’s service leaders, e.g. Head Teachers, Team Manager Children and Young People’s Social Care, Children Centre Manager, or community leaders including elected members. The strategic commissioning group consisted of commissioners of a range of citywide children’s services.

3.3 A project steering group was established consisting of the Deputy Director of Children’s Services, the Locality Enabler for the North East, a senior manager from the Equalities Team, a senior manager from the policy, performance, and improvement team, a regional associate from the IDEa, and IDEa consultant, and a member from the NETWORKS cluster management Group. The work was supported by two project officers. The role of the steering group was to manage the interrelationships of the three separate strands of work, to facilitate and drive the project, to negotiate the involvement of specific individuals as appropriate, to ensure shared learning opportunities within and across the strands was maximized, and to leverage key learning both citywide and nationally. The project

was to run initially for 6 months – later extended to 9 months - from September 2007-July 2008.

"Within this cluster, the challenge has helped us to have an 'open door' policy between our services, though we recognise that there are other services who we need to help join this journey".....a local leader

4.0 What did we do?

- 4.1 It was quickly determined that the project required a problem solving activity to help initiate the work of the individual groups, to ensure a consistent connecting theme across the groups, and to elicit leadership behaviors to enable better understanding of what it took to unblock barriers to progress locally. It was agreed that the number of young people Not in Employment Education and Training within the city was a cause of concern. It had been identified that there were a number of common factors that led to a young person becoming NEET, however, many of these factors were being addressed with the young person in isolation and in the absence of a family approach. In discussion with the Locality Enabler, Primary Head Teachers and colleagues from Early Years had stated that the behaviors and conditions that led to young people becoming NEET at 16,17, and/or 19 years of age were clearly evident at an early age and that these behaviors were prevalent in families. Consequently, the problem-solving activity chosen to help initiate activities and elicit leadership behaviors through the course of the project was to develop a family based response to NEET.

"The learning from this project has also enabled us to think creatively about how a locally based commissioning pilot could work!".....a strategic commissioner

- 4.2 Families were identified by Head Teachers and Children Centre Managers from within the extended service cluster. Criteria for selection ranged from school attendance, difficulties in engaging pupils/parents, carers, and siblings, troubling or challenging behaviors, and difficult or challenging family backgrounds. It was determined that the identified families were low income families living in deprived neighborhoods and that domestic violence was prevalent in some.
- 4.3 It became clear through the course of the Leadership Challenge that the common assessment framework (CAF) was fundamental to developing and landing an integrated response from children's services. Ideally, the CAF should help to identify the gaps in services that a family or an individual may need to improve their outcomes and serve as an evidence base for what is needed to do so, so that barriers to progress may be unblocked and resolved at the level closest to the family.

"Having the opportunity to meet with each other and not to have to work in isolation has been really helpful. At the meetings we have been able to discuss our families, sharing knowledge and information. What has been really useful is that at some of our discussions colleagues know of some agency or somewhere to contact with issues that have arisen from their family on a CAF".....a frontline practitioner

- 4.4 For many frontline practitioners the CAF was new and time was taken to provide training, development and follow-up support for the CAF process. Practitioners supported by their line managers found the CAF process easier to adopt than those practitioners that were less well supported. Nevertheless, through the

course of the Challenge the interrelationships between the equalities group and the local leadership group developed to such an extent that support to those practitioners less well supported was secured.

"The leaders i.e. our line managers have been very supportive of the process. We have been encouraged to attend the meetings and to be fully active in the project. To be part of the project has been an empowering process for the group members".....a frontline practitioner

- 4.5 It also emerged through the period of the Challenge that the team around the practitioner within a service must be supportive of the CAF process for the practitioner to feel fully supported in implementing the changes that joint working arrangements demand. The project served to further highlight the expertise of those working directly with families and the need to further engage and harness this expertise in a way that is productive and that seeks to unblock barriers through local solutions.

"...the group members who are involved in CAFs and multi agency group meetings, (reported) that families are finding that the behaviour their child was displaying has improved, and that as the parent they can play a part in improving their child's behaviour".....a frontline practitioner

- 4.6 The local leadership group explored professional boundaries and service divisions that inhibited their ability to work together. In addition to wrestling with challenges for support and resources from the equalities group and improving their knowledge/understanding of strategic commissioning and their role in it, they explored leadership and the source of power, influence, and resources. Through the nine months of the project these local leaders became a more cohesive and cogent group. Attendance was high and increased over time as more local leaders joined the project, often actively seeking membership to the group. Apart from bringing knowledge or resources to the table, these Leaders brought unique relationship networks into play to help solve problems collaboratively. It became apparent that loyalty to the families increased and the notion of joint accountability to children, young people, and families became increasingly important. Having the right person, at the right place, at the right time was important to ensuring needs were being met. Involvement in this project offered opportunities, information, and insights that were unavailable to others. Often this leadership came from those not in positions of relative power or authority. Leadership meant coordinating the wealth of ideas to help people make the right choices in connection with others locally. This learning informed the development of a specific role – the Integrated Services Leader – to add capacity and trial how this would work across neighboring clusters

"This project has helped us, as leaders, to look towards building sustainable relationships with other services, which enable us to do our own jobs better"a local leader

- 4.7 Attendance at the strategic commissioning group diminished over time but the group retained a small core membership for the lifetime of the project that continued to provide information, advice, and guidance to the local leadership on aspects of strategic commissioning. Both the equalities group and the local leadership group felt remote from strategic commissioning and wished to better understand the concept, their role in it, and how they could influence it through evidence based local intelligence or locally commissioned services. It felt to local

leadership that strategic commissioners were often remote from the problems that needed to be resolved and were not using their local intelligence to inform and shape their commissioning work. In response, commissioners shared a simple 4-stage model of commissioning and worked with the other two groups to test the model against the NEET problem described earlier. Analysis of the local NEET picture provided by commissioners helped work on a joint response to NEET for the cluster, using outcome based accountability methods. This joint response led to discussions about how the local leadership group better aligned resources and service delivery to best fit the levels of local need. The collaboration resulted in the NETWORKS cluster contributing to the work on the commissioning specification for Information, Advice and Guidance (IAG) services in the city.

"Through involvement with this project the Strategic Commissioning Group have recognised the need to engage with localities over the development of commissioning in Leeds".....a strategic commissioner

5.0 What were the outcomes of the project?

5.1 In summary, the Leadership Challenge has:

- Developed action learning on the leadership behaviors needed locally through better integrated service delivery to improve outcomes for children, young people, and their families
- Promoted greater understanding of the changing roles of practitioners, local leaders, and strategic commissioners focusing on outcomes
- Explored what integration means at different levels of need and across service delivery through the CAF, directly supporting Narrowing the Gap and the governments' Place Shaping Agenda
- Introduced family based preventative approaches to children and young people at risk of becoming NEET and agreed a common purpose around integration defining it for themselves
- Actively involved and engaged an increasingly broad range of partners and stakeholders including the voluntary, community, faith sector, elected members, the police and schools
- Provided a sense of local ownership through the development of local solutions
- Recognised the value of 'diagonal' slice working in improving outcomes for children, young people, and families

"As leaders we have a critical role in enabling a culture change amongst our staff, through implementing our learning from this project".....a local leader

6.0 What have we learnt by doing it?

6.1 We have learnt:

- The value of the active involvement and engagement of elected members locally in challenging and supporting children's services colleagues to help unblock barriers to progress in improving outcomes.
- How to better connect our local children's services leadership and our citywide children's trust arrangements and improved our understanding of the roles that may help foster this connectivity locally.
- The skills and behaviors that leaders need in an integrated children's services world and the roles that we need locally to drive integration would be better understood

- How we can improve the way we work with families and develop our collaborative problem solving skills
- How our frontline support staff should be actively involved in decision making processes, supported in their work, and the methods we can use to help us solve problems and overcome barriers to progress.
- What we need to develop to help the learning from the Leadership Challenge to be shared between those involved on the project, across the wedge, the city and nationally.

"As a leadership group, our specific response to enabling leadership capacity to support integrated working, is through the appointment of an 'Integrated Services Leader' who will be enabled, with our full permissions to lead integration in our cluster".....a local leader

7.0 What are we doing with what we have learnt?

7.1 We are:

- Informing the work of member development in the local authority in relation to leadership of children's services locally.
- Informing the work of children's services leadership development in the city.
- Developing products to use nationally so that others may aspire to their own leadership challenge and provide pointers on how to lead together that explore local joint accountability and the leadership skills and behaviors that underpin it.
- Informing the work on revising our strategic commissioning framework to bring in the benefits of local intelligence to inform city wide and local commissioning and bring meaning and connectivity to the integrated strategic commissioning strategy locally. In doing so, we have sought to build in learning from the recent work of the Joint Preventative Commissioning Panel on wedge based innovation funding.
- Informing the work on our locality children's trust arrangements to deliver step-changes in the way children's services leaders collaborate together locally. Indeed, children services in the North East wedge have assembled a Children's Service Leadership Team based on their experience of connected leadership and are developing their working arrangements further to provide effective support for local solutions.
- Trialing a new role – the integrated services leader – in the cluster and across other extended service clusters to better integrate in an environment where there are movements of children and young people to attend learning or support.
- Providing CAF and lead professional training across the North East Wedge with increasing engagement.
- Exploring with Health, PCT, Police, the VCFS, and Housing how we better engage and have the right leadership in our leadership teams locally.

"Connected leadership is something which will enable us to deliver better and more integrated children's services".....a local leader

8.0 Conclusions

8.1 Earlier in this report we articulated our success criteria as being:

- Elected members would be actively involved and engaged locally and provide leadership to help unblock barriers to progress in improving outcomes.
- Connectivity between our local children's services leadership and our citywide children's trust arrangements would be better understood and improved.
- The skills and behaviors that leaders need in an integrated children's services world and the roles that we need locally to drive integration would be better understood
- The way we work with families and develop our collaborative problem solving skills would be improved
- Our frontline support staff would be actively involved in decision making processes and work well together on problem solving activities.
- Learning would be shared between those involved on the project, across the wedge, the city and nationally.

8.2 We have made strong progress across all 6 criteria in completing the Leadership Challenge project. We have taken stock of our learning and are beginning to apply it in a range of further developments – fulfilling our original intention of action learning.

8.3 Creating strong, prosperous, and cohesive communities - in which the Council's role in providing community leadership and nurturing it in others is crucial - is both a corporate priority and an integral part of the Vision for Leeds. The Leadership Challenge has responded directly to the key requirements of the next CPA Corporate Assessment and the 'Strong and Prosperous Communities' white paper in relation to leadership development and partnership working.

8.4 The Leeds Strategic Plan articulates a single shared set of outcomes and priorities for the city in agreement with partners. The Leadership Challenge has enabled a collaborative problem solving focus on a family approach to NEET that directly contributes to the achievement of these priorities and affords a new way to approach our individual and joint accountabilities in relation to the Strategic Plan and its local derivations.

8.5 The Leadership Challenge has directly influenced the shape of the locality dimension of our children's trust arrangements in the city. Children's services are developing leadership teams of officers from Children's Services and partnerships – which we envisage - would have a key role for elected members to provide connected leadership of our collaborative work. It has also influenced our work on the revised commissioning framework and introduced important opportunities to commission services and develop our thinking on the roles that can help the integration of Children's services locally.

8.6 Finally, the Leadership Challenge has been both a local and a national collaboration. The opportunity for Leeds to contribute to national work on developing leadership in an integrated children's services world is significant and we will ensure that the opportunity is not lost.

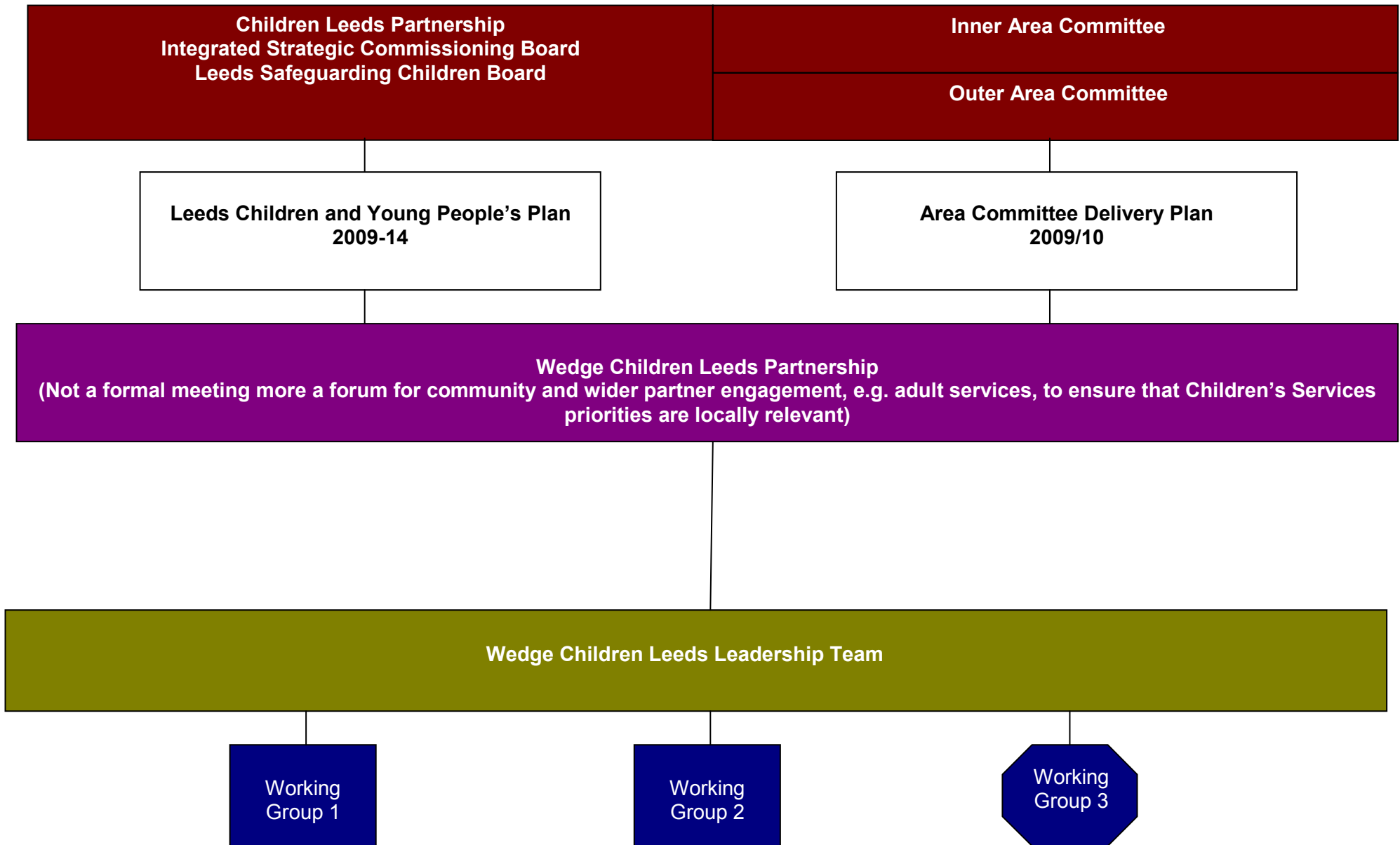
9.0 Recommendations

The Committee is requested to:

- Note the report
- Request a further report on the work to develop elected member roles around children's services aspects, the work to develop local children's trust

arrangements and associated commissioning developments, and the products developed from the leadership challenge and their dissemination.

Appendix 3 – What the revised arrangements will look like



Appendix 4 - How we will meet the requirements of the Code of corporate governance?

- 1.1 **Focussing on the Council's purpose and community needs**
- a. The wedge based arrangements described above will directly support the delivery of the priorities of the Leeds Children and Young People's Plan.
 - b. Wedge children and young people's plans will be expressed in area delivery plans at area committee level ensuring connectivity to the Leeds Strategic Plan. These local plans will help to deliver services that meet the needs of the local community and ensure that services are prioritised and resources directed to those who need it most.
 - c. The wedge partnership will ensure that local priorities are developed, understood, and direct the work of children's services officers at leadership teams. The wedge partnership will also develop effective relationships and partnerships with other public, private and voluntary, community, and faith sector organisations.
- 1.2 **Having clear responsibilities and arrangements for accountability**
- a. The revised arrangements at locality level propose no changes to the scheme of delegated council responsibilities to Directors and other appropriate officers at this time.
 - b. Reports on the activities of local arrangements will be provided to the Children's Services Scrutiny Committee to discharge the council's scrutiny responsibilities.
 - c. There will be no change to the council's Constitution including the scheme of delegation of Council and Executive functions in relation to Children's Services, protocols governing member/ Children's Services officer relations and the roles of members and officers in decision making.
- 1.3 **Good conduct and behaviour**
- a. The Council's values, codes of conduct, and protocols will apply to elected members and officers/employees on wedge based locality arrangements so that employees of the authority are not influenced by prejudice, bias, or conflicts of interest in dealing with different stakeholders.
 - b. The governance framework that applies to significant partnerships such as the Children Leeds Partnerships and indeed that of the children trust arrangements in the city will apply to these local arrangements.
- 1.4 **Taking informed and transparent decisions which are subject to effective scrutiny and risk management.**
- a. Decision-making by Council officers at wedge level will be transparent and decisions taken will be recorded in minutes of meetings and reports and these will be available publicly.
 - b. Decisions and decision makers will be scrutinised and held to account through Children's Services Scrutiny Committees and locally by Area Committees, through reports on children's services actions in Area Committee delivery plans.
 - c. In quality assuring the children's services arrangements at locality level the council's risk management process in relation to significant partnerships will apply.
- 1.5 **Developing the capacity and capability of members and officers to be effective.**

- a. We will communicate with the Council's committees on the developments on locality working arrangements.
- b. We will inform member development programmes to ensure understanding of what we are doing and engage elected members on the locality working arrangements.
- c. We have held a number of meetings and seminars in wedges and with officers at the centre, including those of partners agencies, to engage in discussion on the new arrangements and will work with officers and elected members to develop the arrangements in the coming months.
- d. We have and will continue to communicate through the Every Child Matters Update document that is distributed widely on a fortnightly basis.
- e. We will work with corporate governance/legal officers to develop the detailed terms of reference for the arrangements and communicate them widely.
- f. We will ensure that what we have learnt in developing locality arrangements informs leadership development programmes such as from 'Good to Great' so that we share the experience in a 'one council' approach.

1.6 **Engaging with local people and other stakeholders**

- a. The locality trust arrangements will form and maintain relationships with the leaders of other organisations
- b. Local forum events will be held by the partnership to ensure local priorities are expressed in wedge children and young people's plans
- c. Themed meetings on aspects of children's services will be held in collaboration with elected members at area committees and with the community
- d. Extended service clusters will express local priorities in their development plans that will be supported by wedge leaders
- e. The local children and young people's plans will be expressed in the area committee delivery plan
- f. The participation of children, young people, parents and carers in shaping local services will be integral to the locality trust arrangements as they are to the city wide arrangements.

This page is intentionally left blank



Report of the Director of Environment & Neighbourhoods Directorate

South Leeds (Outer) Area Committee

Date: Monday 8th December 2008

Subject: Community Engagement Plan

<p>Electoral Wards Affected:</p> <p>Ardsley and Robin Hood Morley North Morley South Rothwell</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report outlines a community engagement plan for the Area Committee and describes how this will increase the number of people involved in, and who feel they have an influence over local decision making. It presents a timetable of events for members consideration and includes information on different styles that could be used to organise the events.

1.0 Purpose Of This Report

1.1 The purpose of this report is to present a community engagement plan for the Area Committee which will enable the Committee to increase the number of local people involved in, and who feel they have influence over local decision making.

2.0 Background Information

2.1 In November 2007 the Executive Board agreed an increase in the responsibilities of Area Committees. This included community engagement.

2.2 At the same time, the Executive Board agreed to end the district partnership structure, which had previously provided a framework for multi-agency partnership working in the city under Leeds Initiative.

- 2.3 The Area Committees now have a greater role in overseeing partnership work in their area. The Area Delivery Plans (ADP) have been changed to reflect this, as they are now linked to the Leeds Strategic Plan and its priorities. The Leeds Strategic Plan replaces the Vision for Leeds, the Leeds Regeneration Plan and the Council's Corporate Plan.
- 2.4 Two of the key improvement priorities in the ADP under the Stronger Communities theme are:
- 'an increase in the number of local people that are empowered to have a greater voice and influence over local decision making and a greater role in public service delivery'.
 - 'an increase in the number of local people engaged in activities to meet community needs and improve the quality of life for local residents'.

3.0 Current Community Engagement

- 3.1 A significant form of community engagement currently undertaken in the Outer South is delivered through the Neighbourhood Improvement Plans. The NIP programme began in 2004 and brought together the resources of partners to tackle issues identified through consultation with residents, members and officers. The working groups established to steer the Neighbourhood Improvement Plans, consider and propose coordinated actions to address these issues. In the period 2005 – 2008 NIPs have been implemented in Newlands and Denshaws, John O'Gaunts and Eastleighs Fairleighs. Support work has also been carried out in Wood Lane and Oakwells Fairfaxes. Six new NIP areas have been identified to be completed by the Priority Neighbourhood Worker (PNW) during 2008-11. The PNW will employ a standard level of engagement in each NIP including a community consultation, the development of a Tenants and Residents Association, production of a newsletter and a community day.
- 3.2 As part of the 2008-11 NIP process, all households in the NIP area will be consulted by a questionnaire to be returned with comments in a freepost envelope to the Area Management Team. The responses will be used to develop the NIP action plan – which in turn will be an action in the Area Delivery Plan and so can be seen as another effective method of involving local people in how services are delivered in their area.
- 3.3 An integral part of the NIP process is the development and support of Tenants and Residents Associations (TARA's). In conjunction with the Customer Involvement Officers from Aire Valley Homes (AVH), the PNW engages with residents to build their capacity to administer their affairs effectively as residents to resolve issues and engage with services. The Area Committee has agreed that the 2008/11 NIP process introduce a 'Supported Area' status in recognition of the work required to maintain and sustain the TARAs in their work when a NIP is completed. The PNW and the AVH Customer Involvement Officer will ensure that the in supported areas TARAs are aware among other things of community skip provision, grant schemes, contacts for key cores services and support from the Area Management Office to produce promotional literature.

- 3.4 A Small Grants programme is delivered by the Area Management Team from Member approved Wellbeing funding. The grant offers up to £500 for community groups to complete projects that address ADP priorities and benefit their members and the wider community. As part of the community engagement process, small grants will offer another method of engaging and supporting local groups to build their capacity and skills base.
- 3.5 The Rothwell 600 Committee was set up in 2007 to deliver the Rothwell 600 celebrations with support from the Area Management Team. The committee meets monthly to provide updates on all aspects of the work and a Vetting Panel meets when required to consider applications for funding support from the Area Committee commissioned £15,000. This project demonstrates the Area Committees commitment to its enhanced role in community engagement and to the ADP priority of developing residents capacity to take roles in their community to influence decisions in their area.
- 3.6 Six Area Committees are held in each municipal year, they are public meetings where residents can attend and view the formal process of decision making in their locality. The Open Forum offers the opportunity for residents to participate and comment on issues that concern them. The December Area Committee will also see the first of the new pre-Area Committee Partnership Events. These events link thematic partnerships with the Area Committee and provide an opportunity for residents and Members to find out what activities each partnership is undertaking in the area. Consultation will also be carried out at each event that will influence the future delivery of services by the partnership.
- 3.7 The Area Committee fund a three year Town Centre Management (TCM) project. As part of this project annual community engagement events called 'Summits' are held. These events held in Morley and Rothwell provide an opportunity for the businesses and local residents to find out about work completed through the project and have a say in shaping the towns action plan for the future year. The TCM project also has regular engagement with residents through seasonal events leaflets and household information leaflets. Each town has an active Town Centre Partnership of traders and quarterly meetings provide further engagement and consultation with businesses and interested groups on the development of the town and the TCM project.
- 3.8 Further engagement in the form of a quarterly newsletter is currently undertaken by the Area Management Team on behalf of the Area Committee which provides an update to residents and groups in Outer South. It also provides an opportunity for community groups to promote their work and events to the wider community.
- 3.9 The Council has recently launched 'Talking Point' which is an online consultation portal. It contains details of all consultation council departments are undertaking. It will in the future have the ability to be used as a consultation website, so that residents can leave comments online. At the moment it provides details of what is being consulted on, and how residents can take part. It also has a section where residents can find out the results of consultation and hopefully see how we have improved services as a result. The Area Committee could take advantage of this technology as a further way of consulting with residents of Outer South Leeds who may not be able to attend an event, but want to leave their views.

- 3.10 A major event funded by the Area Committee and supported by the Area Management Team is the Morley Literature Festival. This annual event held in mid October has given the Area Management Team an opportunity to support and develop the capacity of residents through the establishment of the 'Festival Organising Committee' and the 'Friends of Morley Literature Festival'. The third Morley Literature Festival in 2008 had over 1500 people attend events over the seven days of the festival. This level of participation, predominantly by the local community, has developed community spirit and raised the profile of the Area Committee through its financial support to the festival.
- 3.11 The Parish and Town Councils within the Outer South area are recognised as key partners for the Area Committee for engaging with residents and in the delivery of projects requiring the input of local communities.
- 3.11.1 The Participatory Budgeting pilot held in Drighlington in 2008 demonstrates the excellent work that can be achieved when the Area Committee and Parish Councils work in partnership. 'Big Spender' successfully met the ADP priorities of increasing the number of people feeling empowered to have a say in local decision making and developing community spirit. Drighlington Parish Council are building on this positive community engagement activity by considering the development of a Parish Plan with support from the Area Management Team. This process will engage with all residents on services and facilities within Drighlington and what developments they would like to see.
- 3.12 Rothwell Ward Members are currently considering support for the production of Design Statements which can also be used as a vehicle for engagement and recording residents views and ideas for the development of their area. Area Management are currently working with Leeds City Council partners and local residents to develop a proposal to be reported to the Area Committee.
- 3.13 The Area Committee has also supported consultations on Smithy and Thorpe Recreational Grounds. Parks and Countryside were commissioned by the Area Committee to engage with partners and residents to record their views on the planned proposals. Youth Service, Tingley TARA and Parks and Countryside Officers consulted Members, residents and young people through questionnaires, public meetings and information boards on their views of the planned development proposals.

4.0 Future Arrangements

- 4.1 For residents to feel they are involved in local decision making and promote Members as community champions, the Area Committee needs to strengthen their role in the community engagement process.
- 4.2 Area Committees can influence and change service delivery on behalf of residents through their Area Delivery Plan (ADP). Council service departments now have a duty to consult with Area Committees when developing their annual service plans – and issues identified in the ADP can be used as a tool for influencing service planning.
- 4.3 The Area Committee has agreed to hold two community engagement events per ward per year. It is proposed these form the central focus of the Area Committee's community engagement plan to influence the ADP.

- 4.4 It is proposed the events should focus on innovative ways to involve local people in identifying the priorities for next year's ADP. Officers will talk Members through the choices of style and location of the event in each ward and the final format can be agreed locally through Ward Member briefings.
- 4.5 An indicative timetable is suggested below. Final dates will be locally determined in consultation with local ward members;
- **Autumn.** Engagement activities should be an integral part of the service planning process so that results can be fed directly into decisions about service provision. This event will provide an opportunity for local residents to identify local priorities and help shape the Area Delivery Plan. By defining issues and solving problems together, the public and local services can target resources where they are most needed. This helps the Area Committee to provide services that are more responsive to the needs of local communities.
 - **Summer.** This event can be an opportunity for a summer festival style event. It will provide an opportunity for the Area Committee to feedback to residents what it has done with the information they provided at the first event, and celebrate what progress has been made over the year around achieving the ADP.
- 4.6 Because we are already half way through the year, it is proposed to hold the service planning events in spring 2009. This will still enable resident's views to influence the ADP for 2009/10, but may mean we don't have as much progress to report back at the summer event as we would do in future years.
- 4.7 Publicity for the events will be key. A comprehensive publicity plan will be prepared for each event and Ward Members will be consulted as part of this process. Effective publicity can be costly. The Area Committee is asked to approve a top up to the communication budget to enable us to effectively publicise and stage these future events. The specific funding request is referred to in the Wellbeing report presented elsewhere.

5.0 Potential Methods of Community Engagement

- 5.1 Area Management recognise Ward wide events are unlikely to engage everyone across an area. People have different lifestyles and different preferences for how they want to interact with the Council.
- 5.2 A variety of methods are available, some listed below, officers will talk Members through these choices at Ward member meetings to aid members in considering what format would best suit the local situation.

5.3 Planning for Real

A structured consultation method that uses a map of the neighbourhood to ascertain what physical changes people want in their area. Members of community can come and highlight key issues such as anti-social behaviour, environmental problems, and suggest solutions. The information gathered at this event will be used to inform the development of the ADP.

5.4 A Celebration Event

A celebration event hosted by the Area Committee would recognise and celebrate the positive contribution of voluntary organisations make to the outer area. Both in terms of the support and networks they offer to residents, and also the service delivery contribution they make in the area. It is suggested that this event will also provide the opportunity to consult with community members around the issues in their locality to inform the development of the ADP.

5.5 Market Place and Roadshows

A market place type set up to a community engagement event, with various agencies attending with stalls to provide information and advice to people attending the sessions

5.6 Network Meals

Strong communities are built when different people choose to sit down together, talk and connect with one another. Network meals are informal and create opportunities to make this happen. Issues raised and these meetings are recorded and can be used to feed into the ADP.

5.7 Participatory Budgeting (PB)

Funding is identified for an area and promoted to the community group as a budget which they will decide how it is spent in their neighbourhood. Consultation is completed with residents on issues and projects developed to tackle these issues. The process culminates in a 'Decision Day' held in a local community building where residents hear presentations on projects and vote on which ones which get funding.

5.8 Following a presentation by Area Management Team, £30,000 match funding has been secured from the AVH Outer South Area Panel towards the Area Committee PB community engagement projects in 2008/09 and 2009/10. A request for Area Committee to consider match funding this initiative is referred to in the Wellbeing report presented elsewhere.

5.9 Members are asked to note that following the increase in levels of community engagement activities, it is likely that in the future there will be a number of funding submissions to the Area Committee to support projects that will be developed out of the engagement process.

6.0 Other Departments / Agencies Consultation Activities

6.1 Council departments and other agencies will be required to consult with residents in the locality, and it is important that this is recognised and linked in with the Area Committee's community engagement plan. The report already refers to the 'Talking Point' website which will list all Council consultation.

6.2 As part of the community engagement plan we will keep a list of area based consultation activities other agencies are carrying out, and where possible and appropriate, try and link these in with any community engagement events being organised by Area Management. This list will also be useful for informing members and community groups in the area as a source of publicity for the departments.

7.0 Implications For Council Policy and Governance

7.1 There are no direct implications associated with Council Policy and Governance as a result of this report.

8.0 Legal and Resource Implications

8.1 There are no direct legal implications associated with this report.

9.0 Recommendations

9.1 The Area Committee is requested to:

- a) Note the contents of this report
- b) Approve the community engagement plan for 2008/09
- c) Agree to receive a detailed plan based on the outcome of further discussions with Ward Members.

Background Papers

- Community Engagement 25th February 2008
- Area Committee Roles 2008/09 1st September 2008

This page is intentionally left blank



Originator: Kate Sibson

Tel: 2475517

Report of the Director of Environments and Neighbourhoods

South Leeds (Outer) Area Committee

Date: Monday 8th December 2008

Subject: Operation Champion

<p>Electoral Wards Affected: Ardsley and Robin Hood</p> <div style="border: 1px solid black; display: inline-block; width: 40px; height: 20px; vertical-align: middle;"></div> Ward Members consulted (referred to in report)	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report provides the Area Committee with an update on the recent Outer South Operation Champion, coordinated by Area Management Team and held in October 2008.

1.0 Purpose Of This Report

1.1 This report summarises the activities and achievements of the Operation Champion held in the Tingley and West Ardsley areas of Ardsley and Robin Hood ward.

2.0 Background Information

2.1 Operation Champion is a multi agency crime and grime initiative. It brings together a range of agencies working in partnership to:

- Reduce crime and anti social behaviour.
- Tackle environmental issues such as litter, rubbish dumping and graffiti removal.
- Provide public reassurance and support.

2.2 The most recent Operation Champion was held from the 14th to 16th October 2008, and concentrated on specific streets in Tingley and West Ardsley where anti-social behaviour was identified by partner agencies as a significant problem.

- 2.3 The Operation coincided with the Home Office's 'Not in my Neighbourhood Week', an initiative to raise awareness of the work carried out by agencies to tackle crime and anti-social behaviour at a local level. Safer Leeds had funds to support this initiative and provided £1,000 additional funding for the Operation. This will be used to fund anti-climb paint on Blackgates Primary School.
- 2.4 The range of agencies involved in the Operation included Area Management, West Yorkshire Police, West Yorkshire Fire Service, HM Courts Service, HM Customs and Excise, DVLA, Aire Valley Homes, ASBU, Environmental Services, Probation Service, Environmental Health and Victim Support.

3.0 Outcomes from Operation Champion

- 3.1 A planning meeting was held two weeks before the Operation to identify priority neighbourhoods and seek commitment from partner agencies, co-ordinate work and maximise the impact. An environmental audit was also carried out and jobs allocated to individual services.
- 3.2 The activities and outcomes from the Operation are as follows:

Community Engagement

- 3.3 A school gate consultation was carried out on 10th October with parents at Blackgates Primary School. The purpose of the consultation was to publicise Operation Champion and identify additional areas where anti-social behaviour, fly tipping and litter are an issue for local residents.
- 3.4 Police Community Support officers and officers from the Area Management Team, Aire Valley Homes and Fire Service carried out a door to door survey in the streets around the Fairleighs and Eastleighs to provide reassurance, gather intelligence and offer fire home safety checks.
- 3.5 A newsletter was distributed to 500 households providing information on the Operation, current community safety initiatives including 'Dob in a Dealer' and the 'Lighten Up' campaign, as well as useful telephone numbers.
- 3.6 The Anti-Social Behaviour Unit organised a publicity stand at Morley Asda for two days of the Operation. They were supported by officers from the Police, Safer Leeds and Victim Support. The stall offered advice and reassurance, and a range of crime prevention materials for sale at discount prices.

Crime and Anti-Social Behaviour

- 3.7 Officers from the Police, Anti-Social Behaviour Unit and Aire Valley Homes visited seven properties where occupants were believed to be responsible for anti-social behaviour in the area. This work was supported by door to door reassurance visits to neighbouring properties to encourage reporting and update on action being taken.
- 3.8 DVLA carried out patrols on one day supported by police officers, 14 tickets issued.
- 3.9 Police and Parkswatch carried out off road motorbike patrols in known hotspots for nuisance motorbikes.

- 3.10 HM Customs, supported by police officers, stopped and checked 117 vehicles for illegal use of red diesel. No detections were made
- 3.11 HM Courts Services, supported by police officers, spent one day in the area to serve civilian warrants.
- 3.12 The Youth Service undertook outreach work on Tuesday evening in ASB hotspots identified by partner agencies. One group of well behaved young people were approached, and advised of youth provision in the area.

Environmental Activity

- 3.13 Streetscene provided a team over three days to clear fly tipped land between Garden House Lane and Eastleigh Drive and on Northfield Place.
- 3.14 Aire Valley Homes estate caretakers cleared untidy gardens.
- 3.15 Probation Services cut back and cleared a ginnel between Eastleigh Drive and the doctor's surgery on Bradford Road.
- 3.16 Environmental Enforcement Officers inspected 143 properties with 11 referrals for further waste in garden enforcement action. 26 warning letters sent to suspected fly tippers and four new enquiries started. 3 commercial premises within the Champion area were visited as part of on-going enforcement activity.

4.0 Evaluation

- 4.1 A de-brief session was held after the operation to evaluate its success. Partners viewed the levels of community engagement and involvement from agencies in the operation as very positive. The one day of activities targeting ASB issues, was highlighted as a format that was effective and had a positive impact on offenders and victims. Abandoned vehicle officer, dog warden and trading standards were identified as agencies to engage with future operations where appropriate.

5.0 Future Operations

- 5.1 A schedule of future Operations for 2009 is within the Area Managers Report to be presented to members. The Outer South Operation Champions are scheduled for the following dates:
24th – 26th February 2009 – Morley South
4th – 6th August 2009 – Morley North

6.0 Implications For Council Policy and Governance

- 6.1 There are no direct implications for the above as a result of this report.

7.0 Legal and Resource Implications

7.1 There are no legal implications as a result of this report.

7.2 At the July Area Committee, Members approved £400 towards the two planned Operation Champions in 2008/09. The total budget for the Ardsley and Robin Hood Champion was £1,200. This was £1,000 from the Home Office as part of the 'Not in My Neighbourhood Week' and £200 from the Area Committee.

7.3 The budget for Operation Champion was as follows:

Community Centre venue hire	£162
Discount vouchers for crime reduction equipment	£40
Police overtime for off road bike patrols	£364
Anti-climb paint	£624
Total	£1,190

8.0 Conclusion

8.1 The Operation Champion in Tingley & West Ardsley was a successful operation, supported by a variety of agencies and well publicised within the local community.

8.2 A de-brief session took place with participating agencies on 14th November, updating on actions taken and providing feedback on new referrals from the Operation.

8.3 Action on Crime and Anti-Social Behaviour is reviewed monthly at the police led multi-agency tasking meeting.

9.0 Recommendations

9.1 The Outer South Area Committee is asked to note this report.

Background Papers

- Operation Champion 7th July 2008



Originator:
Thomas O'Donovan
Tel: 224 3040

Report of the Director of Environments and Neighbourhoods

Outer South Leeds Area Committee

Date: Monday 8th December 2008

Subject: Outer South Area Committee Well being Budget Report

Electoral Wards Affected:
 Ardsley & Robin Hood
 Morley North
 Morley South
 Rothwell

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report seeks to provide Members with:

- the current position on the Well being Budget.
- details of the 2008/09 Well being budget allocations.
- details of revenue and capital funding for consideration and approval
- details revenue projects agreed to date (Appendix 1)
- details of capital projects agreed to date (Appendix 2).

Members are asked to note the current position regarding the Well being budget, the position of the Small Grants Budget, and agree any actions.

1.0 Purpose Of This Report

The report provides:

- An update on both the revenue and capital elements of the Area Committee's budget.
- Details of projects that require approval
- A summary of all revenue and capital projects agreed to date
- Small Grant applications which have been approved.

2.0 Background Information

- 2.1 Each Area Committee has been allocated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of the Area Delivery Plan (ADP).
- 2.2 The Well being Budget for the Outer South is comprised of a revenue and capital allocation. The revenue allocation for 2008/09 financial year, approved by the Executive Board, has been confirmed as **£203,880**. The capital allocation is **£106,700** for the financial year 2008/2009.

3.0 Well being Budget Position

Members should note the following points:-

3.1 Revenue 2007/08

- 3.1.1 The total amount of revenue funding available for 2007/08 was **£409,241**.
- 3.1.2 The Area Committee is asked to note that **£256,105** had been allocated and spent from the 2007/08 Well being Revenue Budget as listed in **Appendix 1**.
- 3.1.3 Therefore, the balance of the 2007/08 well being fund to be rolled forward to 2008/09 is **£153,136**.
- 3.1.4 These figures include the additional allocation of **£50,000 revenue** approved by Executive Board for each Area Committee 2007/08.

3.2 Revenue 2008/09

- 3.2.1 The revenue budget for 2008/09 approved by Executive Board 2008/09 is **£203,880**.
- 3.2.2 The amount of roll-forward of unallocated funds from the 2007/08 budget is **£153,136**.
- 3.2.3 Therefore the total amount of revenue funding available to the Area Committee for 2008/09 is **£357,016**.
- 3.2.4 The Area Committee is asked to note that **£321,561** has already been allocated from the 2008/09 Well being Revenue Budget as listed in **Appendix 1**. This leaves a balance yet to be committed of **£35,455**.
- 3.2.5 These commitments for 2008/09 include proposed ringfenced amounts for small grants, skips, communication, community centres and neighbourhood improvement plans that have been approved.

3.3.6 The ringfenced amounts for 2008/09 outlined in Appendix 1 have the actual spend in brackets.

3.3 **Capital**

3.3.1 Of the **£587,008** capital funding allocated to the Area Committee for 2004/09 a total of **£429,689.53** has been committed to date leaving a balance of **£157,318.47**.

3.3.2 Members are asked to note the capital allocation by Ward.
The spend broken down by Ward is as follows:

	Ardsley and Robin Hood	Morley North	Morley South	Rothwell
2004-08 allocation	£120,077	£120,077	£120,077	£120,077
2008/09 allocation	£26,675	£26,675	£26,675	£26,675
Spend to date	£78,945.94	£116,077.41	£120,592.38	£114,073.80
New Balance	£67,806.06	£30,674.59	£26,159.62	£32,678.20

3.3.3 Members are invited to bring forward suitable capital projects to be developed by Area Management Team.

3.3.4 Members are asked to note that at present the NIP areas have been given no capital allocations and therefore any capital projects for the NIP areas must be submitted to the Area Committee for approval.

4.0 **Well being Projects**

4.1 **Appendix 1** details revenue projects that have been commissioned by the Area Committee to date, including a current position statement and project outputs.

4.2 It is possible that some of the projects in **Appendix 1** may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the revenue balance may be greater than the amount specified in 3.2.4.

4.3 Details of projects agreed for the capital budget to date, including a current position statement and project outputs are listed in **Appendix 2**.

4.4 Members are asked to consider the following projects:-

4.4.1 **Project Title:** Outer South Communications Budget

Name of Group or Organisation: Area Management

Total Project Cost: £10,000

Amount proposed from Well being Budget 2008/2009: £5,000 revenue (£5,000 already approved)

Ward Covered: All Wards

Project Summary: Members approved £5,000 for an Outer South Communications budget to enable effective communication and consultation on Area Committee issues. Outer South newsletters and publicity for community groups are examples of work funded through the budget. To continue and develop the Area Committees role of community engagement, the Outer South Area Management Team has identified a community engagement framework to improve resident's participation and influence over service delivery through the Area Delivery Plan. Members are asked to consider increasing the amount allocated to the communications budget in recognition of this. The additional funding will be used for venue costs, promotional material to increase the awareness of Outer South Area Committee events and continue to support community groups in promoting their work.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to increase the number of people engaged in activities to meet community needs and improve the quality of life for local residents, under the ADP theme of 'Stronger Communities'.

4.4.2 **Project Title:** Youth Bus

Name of Group or Organisation: Youth Service

Total Project Cost: £76,197

Amount proposed from Well being Budget 2008/2009: £6,960 revenue

Ward Covered: All Wards

Project Summary: At present the mobile provision has been operational since 20th October 2008 and is delivering sessions for sixteen and a half hours per week covering the Ardsley & Robin Hood / Rothwell Wards. The Youth Service, is currently recruiting staff who when appointed will see the unit operational five nights per week across the Outer South Area. The mobile provision is new to the Outer South Area and is aimed primarily at young people aged 13+, the facility will enable the Youth Service to focus its work in parts of the area that have previously been difficult to engage with young people. The priorities for the Youth Service are to provide guidance, support and be an advocate while assisting young people to develop their lifestyle. Youth Workers aim to guide young people into becoming more active citizens within their community, while addressing issues of anti social / criminal behaviour. The mobile is a warm welcoming facility that is proving popular and reducing the level of ASB reports. The mobile provision will increase the number of opportunities for young people to engage in positive activities.

The facility aims to contribute to the reduction of anti social behaviour and target areas of concerns. Young people will have access to facilities that support the reduction teenage pregnancies / STD's. Young people will be able to utilise their

social time in a positive manner, and supported in directing their energy into constructive outcomes.

The facility will aim to develop positive relationships between young people / youth workers, residents and the Police, reducing the negative image of young people in the community.

Youth Service will work with partners such as the Police, Members and AMT to identify priority areas in addition to those already listed by Youth Service Managers:
 Ardsley & Robin Hood (West Ardsley / Robin Hood / Hopefields)
 Rothwell Ward (Wood Lane / Woodlesford)
 Morley North (Drighlington / Gildersome)
 Morley South (Central Morley / Newlands)

Youth Service Match Funding

Purchase of the mobile	£40,000
Youth Workers @ 5 hours per night	£27,297
@ £13.48 = £202.20 @ 3 night's	
= £606.60 @ 45 weeks per year	
Fuel £120.00 per month @ 12 month	£1,440.00
Parking per annum	£500
Total from Leeds Youth Service	<u>£69,237.00</u>

A breakdown of funding is provided below.

Item	Number	Cost	Total
Laptop Computer	4	£430	£1720
Computer Dongles	4	£75	£300
Monthly Internet Access	4	£20	£960
Play station 3 Console	1	£350	£350
Nintendo Wii Console	1	£200	£200
Xbox 360 Console	1	£200	£200
Mixture of Games (4 Each)	12	£40	£480
Sports Equipment		£750	£750
Educational and Social development Games		£750	£750
Arts and crafts materials	1	£750	£750
Consumables (Paper / Refreshments / Food)		£500	£500
			£6,960

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to reduce offending by developing and supporting diversionary activities, under the ADP theme of 'Thriving Communities'.

4.4.3 **Project Title:** Morley Elderly Action Building Extension
Name of Group or Organisation: Morley Elderly Action

Total Project Cost: £90,000

Amount proposed from Well being Budget 2008/2009: £40,000 capital

Ward Covered: All Morley, parts of Ardsley and Robin Hood

Project Summary: Morley Elderly Action (MEA) assist the over 60s to live independently at home. The Tea Rooms and meeting areas supply a friendly environment for the elderly, combat social isolation and via games and quizzes also encourage good mental health. MEA have identified the need to create additional usable space that will expand the use of their headquarters building and offer further services.

The project will allow for the formation of an extension to the existing Tea Rooms, an additional meeting room and a wheelchair accessible disabled adapted toilet at the lower level of our office building to serve the Tea Rooms and meeting room.

The whole project will significantly enhance MEA ability to provide more services to the elderly of Greater Morley in line with their mission statement of "Assisting the over 60s to live independently at home" and will place them in a stronger position to better serve the public by offering a greater range of midweek daily services.

Project benefits include:

- Additional room to act in a day centre capacity
- Additional room to offer meal services
- Provide access to the internet (silver surfing service).
- Additional room to provide companionship, friendship opportunities, activities and services to enhance the quality of life for the over 60s.

The project will be delivered in phases:

Planning and architects involvement

Conversion of current boiler house into meeting room

Creation of disabled adapted toilet

Drainage

Footings

Final phase of building and outfitting the conservatory

An application is being made to Biffa for a sum of up to £50,000 towards the project costs. Planning permission has been granted for the building works and the anticipated start date of the project is June 2009 (subject to funding being in place).

Members are asked to consider approving this funding request subject to confirmation that the full project costs have been secured.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority action to support groups who help vulnerable people to leave independent lives, under the ADP theme of 'Health and Wellbeing'.

4.4.4 Project Title: Participatory Budgeting

Name of Group or Organisation: Area Management

Total Project Cost: £70,000

Amount proposed from Well being Budget 2008/2009: £40,000 revenue

Ward Covered: All Wards

Project Summary: As outlined in the Community Engagement Report earlier on the agenda, Area Management have recommended Participatory Budgeting (PB) as a process to effectively achieve the Area Committees community engagement role. Area Management Team (AMT), in partnership with Aire Valley Homes and Drighlington Parish Council, completed a successful Participatory Budgeting (PB) Pilot in South Leeds. This pilot was based in Drighlington, and included the priority neighbourhood of Oakwells and Fairfaxes.

The principle behind PB is that local residents decide how a pot of funding is spent in their area to benefit the community. PB is an excellent form of community engagement, building capacity amongst residents including raising their confidence and understanding of how to resolve local problems themselves.

The process involves identifying projects that can be delivered within the timescale and meet the agreed criteria. Where possible local community groups and individuals are encouraged to complete an application form to deliver the project themselves. In some cases this is not appropriate and local partners and agencies will apply for funding, with support from residents, to deliver the project e.g. Groundwork, Parks and Countryside, Parish Council, Police or the Fire Service.

The community development work culminates in a 'Decision Day' where representatives from each of the projects present their idea to the community at a local venue. Residents score the projects on value for money, community benefit and achievability. Projects are ranked based on the scores and the funding is distributed down the list until it has run out. The unsuccessful projects are supported in identifying alternative funding sources.

Following a presentation by AMT, £30,000 match funding has been secured from the Aire Valley Homes Outer South Area Panel towards the Area Committee PB community engagement projects in 2008/09 and 2009/10. The Area Committee are asked to allocate £40,000 to deliver PB initiatives in neighbourhoods across the Outer South during 2008/09 and 2009/10. PB provides the Area Committee with the opportunity to engage effectively with residents, raise its profile amongst residents and fund projects that have a positive impact on the communities in the Outer South.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority action to increase in the number of local people that are empowered to give a greater voice and influence over local decision making and a greater role in public service delivery, under the ADP theme of 'Stronger Communities'.

5.0 Small Grants Update

5.1 Four small grants have been approved since the last meeting and are listed here for information.

Organisation	Project	Amount
Churwell Junior Youth Club	Churwell Junior Youth Club(Start Up)	£500
St Paul's Community Centre	Kitchen Upgrade	£481

5.2 Members are asked to note the small grants as outlined in 5.1.

6.0 Implications For Council Policy and Governance

6.1 There are no direct implications for the above as a result of this report.

7.0 Legal and Resource Implications

7.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contracts to Tender that arise from projects funded by the Well being Budget.

7.2 Resource implications will be that the remaining balance of the Well being Budget for revenue will be reduced and remaining balance of the Well being Budget for capital will be reduced as a result of any projects funded.

8.0 Conclusions

8.1 The report provides up to date information on the Area Committee's Well being Budget.

9.0 Recommendations

9.1 Members of the Outer South Area Committee are requested to:

- Note the revenue and capital allocations for 2008/2009 as listed in 2.2
- Note the budget position of the Well being Budget as set out at 3.2 and 3.3.
- Consider and agree capital and revenue project funding detailed in section 4.0
- Note the Well-being revenue projects agreed as listed in Appendix 1.
- Note the Well-being capital projects already agreed as listed in Appendix 2.
- Note the small grant applications approved as set out in 5.0.

Background Papers:

- Well Being Report 20th October 2008

This page is intentionally left blank

Outer South Well Being Budget 2008/09 Revenue Projects agreed to date

Project	Delivery Organisation	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Description	Outputs	Outcomes
Budget	Allocation	£199,880	£203,880			
	Carry forward	£159,361	£153,136			
	Additional Allocation	£50,000				
	TOTAL	£409,241	£357,016			
Outer South Skips Budget	South East Area Management Team	£5,869	£5,000 (£1,750)	To provide skips for community use.	<ul style="list-style-type: none"> Community groups undertake clean-ups 	<ul style="list-style-type: none"> Improved streetscene in local neighbourhoods Increased community pride
Outer South Small Grants Fund	South East Area Management Team	£5,889.21	£10,000 (£6,798)	Provision of a small grants fund for small scale community based projects meeting Area Delivery Plan priorities.	<ul style="list-style-type: none"> Voluntary and community groups supported through grant aid 	<ul style="list-style-type: none"> Increased range of community activity Increased community participation Increased community pride Delivery of Area Delivery Plan priorities
Outer South Communications Budget	South East Area Management Team	£1,048.55	£5,000 (£2,635.25) Copier £2,483 (£2,482.97)	A budget to enable effective communication and consultation on Area Committee issues in the Outer South	<ul style="list-style-type: none"> 5 newsletters Questionnaires Promotional material 	<ul style="list-style-type: none"> Increased awareness of the Outer South Area Committee Improved consultation that can inform local projects and plans. Public participation in projects / plans.
Neighbourhood Improvement Area - Eastleighs & Fairleighs	South East Area Management Team	£2,034.50	£5,000 (£500)	A plan aimed at making improvements in Priority	<ul style="list-style-type: none"> Projects aimed at the priorities identified: The environment, community 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area.

Project	Delivery Organisation	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Description	Outputs	Outcomes
Neighbourhood Improvement Area - Newlands & Denshaws	South East Area Management Team	£2,766	NIP workplan completed	Neighbourhoods A plan aimed at making improvements in Priority Neighbourhoods	involvement, young people. <ul style="list-style-type: none"> Projects aimed at the 5 priority's identified: Drugs, The environment, ASB, activities for young people 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area.
Neighbourhood Improvement Area - John O'Gaunts	South Area Management Team	£3,726.09	£5,000 (£2,751)	A plan aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Projects aimed at the priorities identified as: ASB, young people, environment, unemployment, community involvement 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area
Neighbourhood Improvement Area - Oakwells & Fairfaxes	South East Area Management	£838	£5,000 (£2851)	A plan aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Projects aimed at the priorities identified of : ASB, environment, young people and community facilities. 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area.
Neighbourhood Improvement Area - Harrops	South East Area Management	£426	£5,000 (£0)	A plan aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Projects aimed at the priorities identified: Crime and ASB, Environment and young people. 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area

Project	Delivery Organisation	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Description	Outputs	Outcomes
Neighbourhood Improvement Area – Wood Lane	South East Area Management	£426	£5,000 (£0)	A plan aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Projects aimed at the priorities identified: the environment, young people and crime and ASB. 	<ul style="list-style-type: none"> Narrowing the gap: improved services and wellbeing of the area
Community Centres	South East Area Management	£1,000	£5,000 (£0)	A ringfenced amount to cover any essential work identified by the Community Centres Sub-Group.	<ul style="list-style-type: none"> Community centre improvements. 	<ul style="list-style-type: none"> Community involvement Improved facilities for community use
Morley In Bloom Groups 08/09	Morley in Bloom	£0	£2,000 (£0)	Support for Morley in Bloom.	<ul style="list-style-type: none"> Planting schemes in Morley. 	<ul style="list-style-type: none"> Cleaner Neighbourhoods Vibrant town centre creation of community spirit.
Morley In Bloom 07/08	Morley In Bloom 07/08	£0	£4,140 (£4,138.97)		<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
Rothwell in Bloom	Rothwell in Bloom	£47,242.33	£2,000 (£0)	Support for Rothwell in Bloom.	<ul style="list-style-type: none"> Planting schemes in Rothwell. 	<ul style="list-style-type: none"> Cleaner Neighbourhoods Vibrant town centre Creation of community spirit.
Town Centre	South East Area	£2,483	£57,270	A Town Centre	<ul style="list-style-type: none"> Town Centre 	<ul style="list-style-type: none"> Please refer to town

Project	Delivery Organisation	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Description	Outputs	Outcomes
Manager	Management Team		(£57,270) (Additional £10,000 Income from Morley Town Council)	Manager employed to help bring improvements to Morley and Rothwell Town Centre	Manager for Morley and Rothwell.	centre Action Plans
Upgrade of Colour Photocopier	South East Area Management Team	£4,215	£4,215 (£0)	Upgrading of the Area Management team's photocopier	<ul style="list-style-type: none"> One upgraded photocopier for the Outer South Area Management Team. 	<ul style="list-style-type: none"> The capacity to produce more questionnaires, publicity and newsletter to a higher standard.
Ardsley & Robin Hood and Rothwell Gardening Scheme	Care & Repair	£14,050	£16,031 (£8,005.50)	Establishment of a gardening service for Rothwell that will be aimed at older people (people over 60) and people with disabilities who are currently unable to maintain their gardens	<ul style="list-style-type: none"> 50 gardens in the first year 75 gardens in the second year 100 gardens in the third year 	<ul style="list-style-type: none"> Environmental improvements People being helped to maintain their own homes Community safety benefits
Dance Classes	Dance Action Zone Leads	£9,120.00	£15,368 (£15,368)	Dance classes for young people at risk of being involved in anti-social behaviour.	<ul style="list-style-type: none"> Four dance classes in the Outer South 	<ul style="list-style-type: none"> Health benefits to young people involved Increase in self esteem for young people involved Targeted young people at less risk of committing anti social behaviour
More for young people – Summer Activities	Youth Service	£8,757.07	£10,000 (£10,173)	Involve more young people in more activities	<ul style="list-style-type: none"> Summer activities for young people 	<ul style="list-style-type: none"> More young people involved in activities over the school holidays

Project	Delivery Organisation	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Description	Outputs	Outcomes
Priority Neighbourhood Worker	South East Area Management	£29,226.44	£31,622 (end date 31 st March 2009) (£13,736.69)	Review & implement the Neighbourhood Improvement approach for <ul style="list-style-type: none"> • Eastleighs/ Fairleighs • Newlands/ Denshaws • John O'Gaunts • Wood Lane Estate • Fairfaxes and Oakwells • The Harrops 	<p>across the Outer South area.</p> <ul style="list-style-type: none"> • One worker (or two part time workers) to help progress NIP projects 	<ul style="list-style-type: none"> • Reduction in complaints of anti social behaviour in the area over the holidays. • NIP action plans being implemented more effectively with greater community representation. • Increased social capital through capacity building of small groups and the voluntary sector.
Site Based Gardeners	Parks and Countryside	£8,250	£60,380 (£22,500)	Site based gardeners at community parks	<ul style="list-style-type: none"> • 3 full time Gardeners for 1 years. 	<ul style="list-style-type: none"> • Crime reduction • Reducing fear of crime • Increasing voluntary and community engagement • Cleaner safer public green spaces
Morley Literature Festival	South East Area Management	£32,800 (end date 31 st Oct 07)	£15,000 (£15,000)	Contribution towards the general revenue costs of holding the event	<ul style="list-style-type: none"> • A five day festival with a full programme. 	<ul style="list-style-type: none"> • Increased community spirit, education and activities for families. • Encourage partnership work

Project	Delivery Organisation	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Description	Outputs	Outcomes
		£13,062.50 (1 st Nov 07 – 31 st Mar 08)				between the public and private sectors. <ul style="list-style-type: none"> Engender a stronger community link with the town centre.
Mini Tennis	Outer South Primary Schools	£22,500	£500 (£500)	Mini tennis coaching to be delivered in Outer South Primary schools	<ul style="list-style-type: none"> No of teacher trained. No of children engaged. 	<ul style="list-style-type: none"> Increased physical activities for schools children to increase health and wellbeing of young people
Rothwell 600 Celebrations	Rothwell 600 Committee	£5,000	£2,000 (£0)	A programme of activities events to mark the 600 th anniversary of Rothwell's Royal Charter.	<ul style="list-style-type: none"> Several events and activities ran by local community groups 	<ul style="list-style-type: none"> Encourage people from a wide variety of backgrounds to share and appreciate the culture and heritage of the area. Use the celebrations as vehicle to regenerate the Ward through a variety of methods, promoting community pride and identity.
Conservation Areas Audit of Morley and Rothwell	South Area Management Team	£5,000	£16,000 (£16,000)	To carry out a conservation area review in both Rothwell and Morley	<ul style="list-style-type: none"> Conservation study complete in both Rothwell and Morley 	<ul style="list-style-type: none"> Study will be a document to support the maintenance of built heritage in the towns.

Project	Delivery Organisation	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Description	Outputs	Outcomes
Bulb Bonaza	Groundwork	£500	£250 (£0)	To plant bulbs at key locations around town	<ul style="list-style-type: none"> Bulbs planted 	<ul style="list-style-type: none"> Improve the appearance of the town
Morley Heritage Society	Corporate Property Management	£1,875.00	£400 (£400)	Provision of an archive for Morley Heritage Society	<ul style="list-style-type: none"> New archive to house and show artefacts of Morley Heritage Society 	<ul style="list-style-type: none"> Support development of community group
Thorpe Recreation Ground	Parks and Countryside		£8,000 (£0)	Design fees for construction of new playground and multi use games area at Thorpe Recreation Ground	<ul style="list-style-type: none"> New playground and games area for local residents 	<ul style="list-style-type: none"> Support development of community group Provision for activities for young people
Garden Maintenance Scheme Morley Elderly Action	Morley Elderly Action	£10,000	£7,500 (£7,500)	Provision of Garden Maintenance Scheme for elderly and disabled who are currently unable to maintain their gardens	<ul style="list-style-type: none"> 100 gardens visited over the course of the year 	<ul style="list-style-type: none"> Environmental improvements People being helped to maintain their homes Community Safety benefits
Pilot Breeze Project	Out of School Activities Team, Children Services	£4,000	£750 (£0)	Pilot of Breeze Card recording machine	<ul style="list-style-type: none"> Monitor attendance at Breeze activities at 5 community venues in Outer South 	<ul style="list-style-type: none"> Evaluate provision of activities for young people

Project	Delivery Organisation	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Description	Outputs	Outcomes
West Ardsley Children's Project	The Children's Project		£960 (£960)	To support the provision of an afterschool club for 9 – 13year olds in West Ardsley.	<ul style="list-style-type: none"> Weekly session over three months providing activities for young people. 	<ul style="list-style-type: none"> Building confidence and skills of young people. Provision of after school facilities for young people.
Operation Champion	South Area Management		£400 (£0)	To support the multi agency crime and crime initiative in the Outer South wards.	<ul style="list-style-type: none"> Two Operation Champions in the Outer South in 2008/09 	<ul style="list-style-type: none"> Improved neighbourhoods as a result of the environmental actions carried out. Reduced crime and fear of crime as a result of targeted community safety work.
Smithy Lane Recreation Ground	Parks & Countryside		£6,500 (£0)	To fund design and consultation fees for work on Smithy Lane Rec	<ul style="list-style-type: none"> Completed consultation and design works for capital improvement to Smithy Lane Rec 	<ul style="list-style-type: none"> Community engaged in improvements to local amenities. First stage completed in developing local facilities.
John O Gaunts Environment Week	South Area Management		£2,367 (£2,367)	To support the local residents on JOG estate, in conjunction with partners, Groundwork and Aire Valley Homes to deliver an environmental week.	<ul style="list-style-type: none"> Variety of environmental awareness and improvement initiatives completed e.g. bulky waste clearance, litterpicks, poster competitions, 	<ul style="list-style-type: none"> Improved environment for local residents to live. Increased sense of community spirit and pride over their neighbourhood.

8th December 2008 Area Committee

Appendix 1

Project	Delivery Organisation	Actual Revenue costs 07/08	Approved Revenue Costs and (spend to date) 08/09	Description	Outputs	Outcomes
Rothwell Community Enterprise (CRT Funding)	Area Management		£5,000 (£0)	To contribute match funding towards a CRT bid.	<p>educational sessions on recycling and reusing.</p> <ul style="list-style-type: none"> If CRT application successful, £300,000 for development work in JOG and Wood Lane Estates. 	<ul style="list-style-type: none"> Community Development workers providing health related sessions and building confidence and skills to assist residents accessing employment.
John O Gaunts Junior Allotments	Groundwork		£425 (£425)	To purchase a timber for plant staging, heaters and equipment to carry out allotment tasks during bad weather.	<ul style="list-style-type: none"> Activities provided for young people. Educational opportunities on horticulture. 	<ul style="list-style-type: none"> Young people engaged with local residents. Improved local environment Increase in green space area.
	TOTAL Projects agreed	£256,104.69	£321,561			
	Balance	£153,136.31	£194,114.38			

This page is intentionally left blank

Outer South Well Being Budget 2004/2008
Capital Projects agreed to date

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Budget		£587,008.00			
Ardsley & Robin Hood					
Sports Facility Development	Tingley Athletic Football Club	£20,000.00	The development of a home ground site with training facilities and a club house for Tingley Athletic Junior Football Club	<ul style="list-style-type: none"> • Clearance of the existing site Levelling and drainage of the site • Provision of a new access point with car parking facilities • Build of a new clubhouse with changing facilities and multi purpose room . 	<ul style="list-style-type: none"> • More people in the area benefiting from local sports facilities.

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
West Ardsley Community Centre Improvements	City Development/Neighbourhoods & Housing	£16,564.00	Repairs to bring community centre back into active use	<ul style="list-style-type: none"> Restore outside lighting Replace existing handrails Additional fencing Roller shutter door Replace gutter and fall pipes Connect gas supply to centre Maintenance works to gents toilets 	<ul style="list-style-type: none"> After school and youth provision provided in the area More young people engaged in diversionary activities. A base for community groups to hold activities in the area.
Litterbins Ardsley & Robin Hood 2005/2006	Environmental Services	£3,000.00	Additional litterbins for areas identified as being problematic for litter	<ul style="list-style-type: none"> 17 Dual compartment, free standing litter bins 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment.

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
East Ardsley Community Centre Fence	City Development	£13,193.00	Security measures taken around the East Ardsley Community Centre which has been a hotspot for anti social behaviour	<ul style="list-style-type: none"> A security fence to be installed around the Centre. Security Lighting to be installed on the exterior of the centre. Planning permission to be obtained from City Services. 	<ul style="list-style-type: none"> A reduction in the amount of vandalism the centre was experiencing.
Westerton Road Allotments Fencing	Parks & Countryside	£10,071.75	To erect steel fencing around the back of Westerton Road Allotments	<ul style="list-style-type: none"> A steel security fence. 	<ul style="list-style-type: none"> Reduction in vandalism, and anti social behaviour.
Litterbins 2007/2008	Environmental Services	£2,400.00	Additional litterbins for areas identified as being problematic for litter	<ul style="list-style-type: none"> 6 additional litter bins 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment.
Tingley Athletic Junior Football Club – Car Park Provision	Tingley Junior Athletic Football Club	£12,000	To continue development of Tingley Junior Athletic FC by supporting the installation of a car park surface on the overflow car park	<ul style="list-style-type: none"> New Overflow car park for users of Tingley FC. 	<ul style="list-style-type: none"> Supporting community groups to improve local environment and involving more young people in activities.

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Improved Drainage to Public Footpath Number 20 Rothwell at Oakley underpass	Parks and Countryside	£1,717.19	Installation of a gully to prevent a key public right of way being flooded.	<ul style="list-style-type: none"> Improved footpath. 	<ul style="list-style-type: none"> Improvement to the environment Supporting local residents association to improve local environment.
Ardasley & Robin Hood Sub Total		£78,945.94			
All Morley					
Morley Community Radio	Morley Community Radio	£10,000.00	A radio station to be established covering the Morley area	<ul style="list-style-type: none"> Broadcasted 12 days in December and 10 days in July 40 people were involved. Many voluntary and statutory organisations fed into this and gave interviews on air 	<ul style="list-style-type: none"> More local people being aware and able to voice their opinion on local issues
Morley Leisure Centre Disability Access	Leisure Services	£15,000.00	Measures to make Morley Leisure Centre DDA compliant.	<ul style="list-style-type: none"> New disabled changing facilities Lowering of reception counter 	<ul style="list-style-type: none"> More disabled people being able to access Morley Leisure Centre facilities and the health benefits that will come from that.

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Town Centre Environmental Improvements	Morley In Bloom	£1,000.00	Environmental Improvements in Morley Town Centre	<ul style="list-style-type: none"> Purchase of flowers, shrubs, planters and tubs and gardening equipment for use in Morley Town Centre 	<ul style="list-style-type: none"> A more pleasant environment in Morley Town Centre encouraging more people to shop there.
New Creation	Groundwork	£1,000.00	To run environmental projects in Morley schools until the end of 2008.	<ul style="list-style-type: none"> Yellow Woods Challenge Recycled Christmas Decorations projects. Development of bring bank sites in Morley schools. Composting schemes in Morley schools Litter pick with Seven Hills primary School. 	<ul style="list-style-type: none"> Increase Young people and their family's knowledge of environmental issues such as recycling An increase in recycling rates in the Outer South Environmental Improvements in the Outer South
Morley Bottoms Regeneration Scheme	Development Department, LCC	£30,000	Physical regeneration to the Morley Bottoms area	<ul style="list-style-type: none"> Improve appearance Fencing Landscaping Stabilizing bank Develop lay by 	<ul style="list-style-type: none"> Improve appearance; quality and value of the local area as well improve the public realm and environment.

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Scatcherd Park War Memorial	Parks and Countryside	£10,000	Restoration of the war memorial	<ul style="list-style-type: none"> Improve appearance 	<ul style="list-style-type: none"> Protection of a local heritage site and improve the general appearance of the park while promoting pride in the area.
Electrical Services to Bandstand	Civic Buildings	£936	Installation of an outdoor power point at the bandstand	<ul style="list-style-type: none"> Develop the technical infrastructure of the town centre 	<ul style="list-style-type: none"> support outdoor entertainment such as the Morley light switch on and future events
Glutton Street Cleanser	Environmental Services	£6,000	Purchase of a mechanical sweeper	<ul style="list-style-type: none"> Improve the appearance of the Town and surrounding area 	<ul style="list-style-type: none"> improved street cleaning of Morley town centre
Car parking scheme at Queensway Car Park	City Development	£6,000	Installation of equipment providing time limited parking in car park	<ul style="list-style-type: none"> Improved car parking provision in town 	<ul style="list-style-type: none"> Support development of town through improved infrastructure
Morley Heritage Society	Corporate Property Management	£1,800	Provision of an archive for Morley Heritage Society	<ul style="list-style-type: none"> New archive to house and show artefacts of Morley Heritage 	<ul style="list-style-type: none"> Support development of community group
Morley Bring Site	City Development	£6,612.25	Improve and enhance existing Recycling facilities in Morley	<ul style="list-style-type: none"> Improved recycling facilities in Morley 	<ul style="list-style-type: none"> Encourage residents to recycle, reuse and reduce waste

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Morley Town Hall	Corporate Property Management	£31,000	Improve facilities at Morley Town Hall	<ul style="list-style-type: none"> ▪ Four rooms in Town Hall to be improved and enhanced. ▪ 	<ul style="list-style-type: none"> • Encourage Town Hall to be rented out by the public and increase rental income.
Morley Bottoms	City Development	£8,006.57	Install new layby along with seating and fencing	<ul style="list-style-type: none"> • Support economic development 	
All Morley Sub Total		£127,354.82			
Morley North					
Gildersome Springbank Green Doorstep Project	Gildersome Action Group	£5,000.00	The transformation of an area of under used public green space that is subject to fly tipping and vandalism into a community resource.	<ul style="list-style-type: none"> • Clearance of area • Litter bins in area • Benches in the area • Soft landscaping 	<ul style="list-style-type: none"> • An improvement to the physical environment of the area.
Gildersome CCTV Scheme	Gildersome Action Group	£12,600.00	The installation of a CCTV system around Gildersome Meeting Hall to reduce incidences of ASB and vandalism	<ul style="list-style-type: none"> • 7 high resolution day / night cameras to be installed 	<ul style="list-style-type: none"> • A reduction in the incidents of crime and ASB in the area. • A reduction in the fear of crime amongst local residents.

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Drighlington Library Disability parking	Learning & Leisure	£4,500.00	Improvements to Drighlington Library and meeting hall to make the building more DDA compliant and improve access to disabled users.	<ul style="list-style-type: none"> Two additional disabled parking bays 	<ul style="list-style-type: none"> An increase number of people being able to take advantage of facilities at Drighlington Library and meeting hall.
Minibus	Birchfield School	£5,000.00	A new mini bus for the school to help continue the pupils sporting success and achievements	<ul style="list-style-type: none"> Contribution towards mini bus for the school 	<ul style="list-style-type: none"> More young people involved in diversionary activities.
Drighlington Meeting Hall	Learning and Leisure	£7,500.00	Improvement to Drighlington Meeting hall	<ul style="list-style-type: none"> Upgrade of Kitchen Upgrade of toilets New storage 	<ul style="list-style-type: none"> Continued and developed use of Drighlington Meeting hall by community groups.
Litterbins 2007/008	Environmental Services	£2,400.00	Additional litterbins for areas identified as being problematic for litter	<ul style="list-style-type: none"> 6 additional litter bins 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment.
Springfield Mill Park	Friends of Springfield Mill Park	£5,000	Environmental Improvements to Springfield Mill Park	<ul style="list-style-type: none"> New footpath, hedging and plants. New notice board and bases for picnic benches 	<ul style="list-style-type: none"> Improved habitats for wildlife Increased community involvement and ownership of the site Improvements to the local environment

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Churwell CCTV	Parks and Countryside	£5,400	Install CCTV at Churwell Park	<ul style="list-style-type: none"> New CCTV system installed 	<ul style="list-style-type: none"> Local community group Churwell Action Group supported in deterring vandalism to improvement works.
Churwell Park	Parks and Countryside	£5,000	Improvements to Churwell Park	<ul style="list-style-type: none"> New benches and plants for shrub beds 	<ul style="list-style-type: none"> Improvements to the environment
Morley North Sub Total		£52,400			
Morley South					
Neighbourhood Improvement Area – Newlands & Denshaws	South Area Management	£27,100.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> Albert Drive Shop Improvements Kick around area in Newlands Lewisham Park Improvements 	<ul style="list-style-type: none"> More diversionary activities for young people in the area A safer neighbourhood with a reduction in the fear of crime amongst residents.
Rein Park – Morley South	Parks & Countryside	£3,000.00	An efficient hand over of the Public Open Space on the Rein Road Development in Morley South, from the developer to Parks and Countryside Department in an area with a high level of ASB	<ul style="list-style-type: none"> Land adopted Fencing Trees planting 	<ul style="list-style-type: none"> Reduction in the number of reported incidents of anti social behaviour in the area.

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Morley South litter Bins 2005/06	Environmental Services	£4,700.00	Additional litter bins for areas identified as being problematic for litter	<ul style="list-style-type: none"> 14 additional dual compartment, free standing litter bins for Morley South. 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment
Magpie Lane – Morley South	Leeds South Homes	£8,000.00	Environmental improvements to secure Magpie Lane and prevent travellers from re-entering the site.	<ul style="list-style-type: none"> Measures taken to prevent travellers from re-entering the site on Magpie Lane 	<ul style="list-style-type: none"> Improvements in the physical environment of the area. Residents of the area feeling more secure.
Lewisham Park Youth Centre CCTV	City Services, LCC	£9,500	CCTV scheme for Lewisham park youth centre	<ul style="list-style-type: none"> CCTV 	<ul style="list-style-type: none"> A decrease of ASB in the area. Safer communities
Litterbins 2007/08	Environmental Services	£2,400.00	Additional litterbins for areas identified as being problematic for litter	<ul style="list-style-type: none"> 6 additional litter bins 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment.
Denshaw Grove Landscaping	Groundwork	£2,214.97	Clear fly tipping, level the area and seed, create path and install a fence with lockable gate	<ul style="list-style-type: none"> Safer stronger community 	<ul style="list-style-type: none"> A safe and pleasant place to play
Morley South Sub Total		£56,914.97			

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Rothwell Neighbourhood Improvement Area – John O’Gaunts	South Area Management	£20,600.00	A plan to aimed at making improvements in Priority Neighbourhoods	<ul style="list-style-type: none"> • Diversionsary activities for young people • Pathways Initiative • Gardening Initiative • Youth Shelter 	<ul style="list-style-type: none"> • More diversionsary activities for young people in the area • A safer neighbourhood with a reduction in the fear of crime amongst residents. • An improvement in the physical environment of the area
Litter Bins Rothwell 2005/06	Environmental Services	£5,000.00	Additional litter bins for areas identified as being problematic for litter	<ul style="list-style-type: none"> • 17 Dual compartment, free standing litter bins 	<ul style="list-style-type: none"> • A reduction in the amount of litter in the area. • Improvements to the environment
Oulton & Woodlesford Sports & Social Facilities	Parks & Countryside	£20,000.00	The refurbishment and extension of the existing changing facilities / club house at Oulton and Woodlesford Sports and Social Club.	<ul style="list-style-type: none"> • Two new changing rooms • Officials room with toilet and shower activities 	<ul style="list-style-type: none"> • More young people involved in more sporting activities • Facilities meeting Sports England Requirements for health and safety
Rose Lund Centre Improvements	Parks & Countryside	£20,000.00	The extension of the Rose Lund Centre	<ul style="list-style-type: none"> • 2 new changing rooms • Officials room with toilet and shower facilities 	<ul style="list-style-type: none"> • More young people involved in sporting activities • Facilities meeting Sports England Requirements for health and safety

Project	Delivery Organisation	Capital cost	Description	Outputs	Outcomes
Litterbins 2007/08	Environmental Services	£2,400.00	Additional litterbins for areas identified as being problematic for litter	<ul style="list-style-type: none"> 6 additional litter bins 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment.
Rothwell Litterbins	Environmental Services	£5,000	Additional litterbins for areas identified as being problematic for litter	<ul style="list-style-type: none"> Additional litter bins 	<ul style="list-style-type: none"> A reduction in the amount of litter in the area. Improvements to the environment.
Rothwell Bring Site	City Development	£6,452.80	Improve and enhance existing Recycling facilities in Morley	<ul style="list-style-type: none"> Improved recycling facilities in Morley 	<ul style="list-style-type: none"> Encourage residents to recycle, reuse and reduce waste
Windmill	Corporate Property Management	£30,707	Improve facilities at Windmill Youth Club	<ul style="list-style-type: none"> Enhance and develop a community centre 	<ul style="list-style-type: none"> Increase community use of building.
Recycling bring sites (additional)	City Development	£3,914	Resurfacing of the site	<ul style="list-style-type: none"> Improved recycling facilities in Morley 	<ul style="list-style-type: none"> Encourage residents to recycle, reuse and reduce waste
Rothwell Sub Total		£114,073.80			
	TOTAL Projects agreed	£429,689.53			
	Balance	£157,318.47			



Report of the Director of Environments & Neighbourhoods Directorate

South Leeds (Outer) Area Committee

Date: Monday 8th December 2008

Subject: Area Managers Report

<p>Electoral Wards Affected:</p> <p>Ardsley & Robin Hood Morley North Morley South Rothwell</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report details a range of activities taking place within the Outer South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

1.0 Purpose of Report

1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Management Team are engaged, and that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Heritage Telephone Boxes

2.1 The Director of City Development has contacted BT regarding their policy of adopting or sponsoring their heritage phone boxes. It is understood that BT have written to all Local Authorities notifying them of the option to buy a phone box for £1 if the telephone is removed or £500 per annum if the Local Authority wishes to sponsor a box. The Director of City Development has informed BT that no record can be found of this letter and requested confirmation from BT of a deadline when they would need an official response from Leeds City Council. The Director has stressed that the deadline must offer a reasonable timeframe for consideration by officers and members to identify locations and the course of action to be taken.

2.2 A number of communities may want to keep their boxes as part of local heritage and there also may be a number which are significant to the conservation area and street scene. The Conservation Unit and Town Centre Manager have been consulted and have been unable to identify any telephone boxes within Morley and Rothwell conservation areas to put forward to be considered for this proposal. Members are asked to consider whether there are any phone boxes they wish to keep and would want to fund the maintenance of.

3.0 CCTV

3.1 Further to the report on CCTV considered at the July Area Committee and pending the results of discussions at Executive Board, Members at the September meeting agreed a monitoring form be sent to groups who had existing and planned schemes funded by the Area Committee.

3.2 Completed monitoring forms have been received from the following groups:

Drighlington Parish Council
Churwell Action Group
Gildersome Action Group

3.3 The Leedswatch Code of Practice has been used as a base to create a draft protocol that will ensure all groups who operate CCTV schemes that receive funding from the Outer South Area Committee are clear about their legal responsibilities in relation to the scheme.

3.4 Area Management and the Community Safety Coordinator are arranging meetings with the three community groups to discuss their responsibilities and highlight areas where support can be offered to ensure their schemes meet the DPA requirements.

3.5 A detailed report will be presented to members at a future Area Committee.

4.0 Smithy Lane Recreational Ground

4.1 The Steering Group continue to develop options for the works at Smithy Lane Recreational Ground following consultation with residents. Options are currently being costed for a phased development which will be considered by the Steering Group. Members may wish to allocate a proportion of the Capital Well-being funding in anticipation of these options being brought forward.

5.0 Priority Neighbourhood Worker Post

5.1 At the September Area Committee meeting, members agreed to continue supporting a Priority Neighbourhood Worker (PNW) post, employed by South Leeds Health for All, to work across the Outer South. This post will be funded for three years, subject to annual Executive Board approval of the delegated Well-being Budget.

5.2 Area Management has been working with South Leeds Health for All on the recruitment process. 13 applications were received for the Outer South Priority Neighbourhood Worker post. Following interviews on Thursday 23rd October, Nicky Greening was appointed from a strong field of four short-listed candidates as the Outer South Priority Neighbourhood Worker.

5.3 I can confirm that the PNW will take up her duties on Monday 8th December. An induction programme is currently being put into place. In line with previous reports, members are reminded that when not working in the areas, the PNW will be based at Dewsbury Road One Stop Centre.

6.0 Community Centres

6.1 The Outer South Community Centres Sub Committee took place on Wednesday 19th November. Minutes of this meeting along with minutes of the previous Sub Committee held on Wednesday 13th August, are both attached (Appendix 1). Agenda items at these meetings covered key holding and an update on all community centres which form the Area Committees facilities portfolio. Future meeting will consider backlog maintenance issues and the sub committee members will prioritise works in anticipation of funding becoming available.

6.2 Key holding has been implemented successfully at Tingley Youth & Community Centre with Tingley Athletic FC, Tingley Brass Band and Tingley Tenants and Residents Association. St Gabriel's Management Committee have also been issued with keys for the St Gabriel's Centre and implementation of the key holding policy is being explored for some users at Lewisham Park Centre and Windmill Youth Club. All user groups issued with keys have benefited from reduced lettings fees, as they don't have to pay the additional £9 per hour caretaking charges.

6.3 Work is ongoing to look at the future options of community centre provision in the Churwell area. Discussions have taken place with Ward Members and Asset Management Unit around the future viability of Churwell Community Centre and also the possibility of re-opening Stanhope Memorial Hall. An estimate for costs to re-open Stanhope stand at approximately £235,000 and the sale value of Churwell has been estimated in the region of £110,000. A meeting to discuss the way forward with this will be held in the New Year.

6.4 A request to review the level of rent at West Ardsley Community Centre has been put forward by Kaleidoscope, who lease the facility from the Council for the provision of before and after school childcare. They have requested that the rent remain at £3,000 for 2009/10. This is mainly due to the likely impact on numbers of a similar provision opening at the nearby Westerton Primary School. Area Management are awaiting for further information from Kaleidoscope and this will be presented to the February Area Committee for consideration and decision.

7.0 Cleaner Neighbourhoods Sub Group

7.1 The Cleaner Neighbourhoods Sub Group met on Tuesday 4th November, minutes at Appendix 2, to discuss Environmental issues and actions from the Area Delivery Plan (ADP). The new action plan format (Appendix 3) was agreed by the sub group to reflect the link with the ADP and to prioritise actions.

7.2 Operation Champion is a multi agency crime and grime initiative. It brings together a range of agencies working in partnership to; reduce crime and anti social behaviour, tackle environmental issues such as litter, and provide public reassurance and support. A full report on the recent Operation Champion held in Ardsley and Robin Hood will be considered elsewhere on the agenda. The Divisional Community Safety Partnership has approved the 2009 schedule (Appendix 4) for Operation Champion across South Leeds. Outer South continues to receive the two Champions per year and Members are asked to approve this schedule.

7.3 Litterbins

- 7.3.1 Recent weekends have seen installations of new litterbins in all four wards across the Outer South. Area Management continue to work with Environmental Services on litterbin installation and it is expected that the 2005/06 and 2007/08 litterbins projects will be completed by the end of the January 2009.
- 7.3.2 As a result of new litterbins being installed in Leeds City Centre, the old city centre litterbins are being refurbished to locate across the wider area. This will provide the Outer South Area Committee with an additional two litterbins per ward. Environmental Services will be coordinating identifying the locations, installation and maintenance of these litterbins. Area Committee is reminded that following the installation of all the litterbins funded by the Area Committee and the round of refurbished litterbins, Environmental Services have notified Area Management that the maintenance capacity will be reached and they can not support any further allocations of litterbins to be installed and emptied.

8.0 Town & District Centre Regeneration Scheme

8.1 Marsh Street

- 8.1.1 Delays continue with this project because of the intervention of planning. Parks & Countryside who have been commissioned to carry out the works are waiting for a report which will detail objections to the proposals. Once received officers will consider next steps. Work undertaken by Parking Services has seen the clearance of vegetation with only a small part of the site remaining to be cleared. When the full works begin the contractor will work from the back of the site so that minimal disruption is caused to the public and to ensure a clear safe pedestrian route is maintained.

8.2 Morley Bottoms

- 8.2.1 The lay-by is nearing completion, however the formal procedure for Highways to formally adopt the lay-by needs to be completed.
- 8.2.2 S215 Enforcement Action

One property has been renovated and a further two are lodged in court. One of the owners is now in breach and LCC intends to ask the court to take action against them, on the basis of a £50 per day fine. The prosecuting solicitor, requested further evidence, this has obtained from LCC Planning Enforcement officers. The cases are to be dealt with as a priority.

8.2.3 Chapel Hill Properties

A purchase price has been agreed with the property owners on a subject to contract/without prejudice basis.

Leeds City Council has agreed to gap fund the Yorkshire Housing Association scheme. Yorkshire Housing Association has undertaken revised appraisals. LCC officers will meet with YHA in order to discuss the appraisals and outline scheme. YHA intend to their proposals with the Housing Corporation in December/January.

9.0 Conservation Audits

- 9.1 At the September 2007 Area Committee, additional Well-being funding was approved towards conservation audits for Morley and Rothwell.

Morley

- 9.2 The Community Conservation Officer is appraising the existing conservation area and looking at areas of possible extension. A map will be created of any proposed areas of extension. Initial thoughts from the Conservation Officer are that it seems likely that the extensions will be fairly extensive.
- 9.3 The map outlining the proposed extended conversation area will form the basis of discussion with the steering group, Ward and town Councillors. The first draft of the consultation version of the appraisal will be prepared by early December, with the formal public consultation planned to take place in January.

Rothwell

- 9.4 Work is due to begin in December on the Rothwell Conservation Area Appraisal. The work will be undertaken by Naomi Archer, one of three community conservation officers who have been employed to carry out 18 conservation area appraisals this financial year.
- 9.5 Conservation areas are places with '*special architectural or historic interest, the character or appearance of which it is desirable to preserve or enhance*'. The appraisal will clearly identify what makes Rothwell a special and distinctive place, identify any negative features or issues that currently detract from its special character and make recommendations for future conservation management and enhancement.
- 9.6 Initial research and analysis will begin in December with public consultation on a draft of the appraisal timetabled for February and adoption of the final appraisal by mid April. Community consultation is an important part of the process and essential to ensure that the appraisal reflects what is valued by the local community. Everyone will be encouraged to get involved and have their say.
- 9.7 In addition to this wider consultation, an advisory panel will be established to guide the production of the appraisal and will include representatives from the following groups:
- Area Committee
 - Rothwell & District Historical Society
 - Rothwell In Bloom
 - Rothwell Traders

The Panel's role will be to provide local knowledge on the issues affecting the town and its historic environment.

10.0 Participatory Budgeting

- 10.1 Area Management were invited by the Participatory Budgeting Unit to deliver a presentation on the process and findings from the South Leeds pilot at a seminar at Bradford University on the 6th November. The seminar was aimed at local authority and voluntary sector officers who were researching the concept of PB. The Participatory Budgeting Unit are undertaking a programme of education and marketing of PB to support the achievement of the following aim outlined in the 'Participatory Budgeting: a National Strategy' that *'By 2012, the Government's ambition is that participatory budgeting is used in every local authority area'*.
- 10.2 Directors from the Board of the Department of Communities and Local Government (DCLG) visited Leeds on Friday 7th November. A number from the party received a tour of South Leeds that concluded in a presentation on the Outer South PB pilot. Drighlington Parish Council and Area Management Officers gave an account of the project and its outcomes. Members from CLG welcomed the comments from the Parish Council representatives as key partners in the scheme and as community members.
- 10.3 In support of the Area Committee's role of community engagement, Area Management applied to the Aire Valley Homes, Outer South Area Panel for £30,000 to support participatory budgeting schemes in the Outer South. AMT attended the panel meeting on the 6th November where the idea was well received; the panel approved the full amount over two years. This funding for participatory budgeting schemes will form part of the Outer South community engagement strategy, to be considered elsewhere on the agenda.

11.0 Youth Service

- 11.1 In 2008/09 the Executive Board gave Area Committees an enhanced responsibility in influencing, developing and consulting over local Children and Young People's Plans.
- 11.2 Youth workers focus on the actions and behaviour of young people and address relevant matters. Young people are encouraged to reflect on their behaviour and the consequences to the community and themselves. All the Youth Service sessions are linked to the Every Child Matters five key outcomes (Staying Safe, Enjoying & Achieving, Being Healthy, Making a positive contribution and Economic Well being). The Youth Service has also included Equality within the ECM, to ensure all young people are supported.
- 11.3 Details of the full programme of activities operated by Youth Service in Ardsley and Robin Hood (Appendix 5), Rothwell (Appendix 6) and Morley (Appendix 7) are attached for Members to note.
- 11.4 Mobile Provision and Staffing
- 11.4.1 A mobile unit has been allocated to Outer South Area, under the direction of the Youth service Managers. At present the mobile provision has been operational since 20th October 2008 and is delivering sessions for sixteen and a half hours per week in the Outer South.
- 11.4.2 The mobile provision is a new facility that Leeds Youth Service is committed to and aims to ensure maximum usage is achieved and of a benefit to young people across

the Outer South Area on an ongoing basis. The following areas are identified as priority areas:

- Ardsley & Robin Hood (West Ardsley / Robin Hood / Hopefields)
- Rothwell Ward (Wood Lane / Woodlesford)
- Morley North (Drighlington / Gildersome)
- Morley South (Central Morley / Newlands)

11.4.3 The Youth Service, is currently recruiting staff that when appointed it will see the facility operational for five nights per week across the Outer South Area. The mobile provision is new to the Outer South Area and is aimed at primarily targeting young people aged 13+, the facility will enable the Youth Service to focus in parts of the area that have previously been difficult to engage with young people. The priorities for the Youth Service are to provide guidance, support and be an advocate while assisting young people to develop their lifestyle. Youth Workers aim to guide young people into becoming more active citizens within their community, while addressing issues of Anti Social / criminal behaviour. The mobile is a warm welcoming facility that is proving popular and reducing the level of ASB reports. The mobile provision will increase the number of opportunities for young people to engage in.

11.4.4 Leeds Youth Service has spent a total of £69,237.00 on purchasing the bus and covering staffing, fuel and parking for one year.

11.4.5 The facility will contribute to the reduction of anti social behaviour and can target areas of concerns. Young people will have access to facilities that support the reduction in teenage pregnancies / STD's. Young people will be able to utilise their social time in a positive manner, and be supported in directing their energy into constructive outcomes. The facility will aim to develop positive relationships between young people / youth workers and Police, reducing the negative image of young people in the community.

11.4.6 Youth Service Managers aim to use the mobile provision to target areas where young people are known to congregate and will engage young people in diversionary activities in a safe environment. A proposal has been developed with member support, in conjunction with Area Management and Youth Service requesting Area Committee match funding to improve the facilities available on the bus. Details are presented for consideration in Well-being Report.

12.0 Recommendations

12.1 The Area Committee is asked to note the above information and make comment as appropriate.

12.2 Members are asked to comment on identifying and adopting or sponsoring telephone boxes in the Outer South as outlined in 2.2.

12.3 Members are asked to note the progress made in developing a protocol for the use of CCTV.

12.4 Members are asked to agree the arrangements for the Rothwell Conservation Appraisal and agree a representative to the Advisory Panel.

12.5 Members are asked to consider ring fencing a proportion of capital well being funding for developments at Smithy Lane Recreational Ground as outlined in 4.1.

12.6 Members are asked to agree the 2009 schedule of Operation Champions at Appendix 4 as outlined in 7.2.

12.5 Members are asked to note the Outer South programme of youth service activities as outlined in 11.4.

Background Papers:

- CCTV 7th July 2008
- Well being Report 20th October 2008
- Area Managers 20th October 2008
- Marsh Street Car Park February 2008
- Conservation Area Reviews 10th September 2007
- Area Committee Roles for 2008/09 1st September 2008
- Priority Neighbourhood Worker and Neighbourhood Improvement Plans 1st September



PRESENT: Councillor Grayshon (in the chair)
Councillor Wilson
Officers: Sarah May, Sharon Smith and Les Reed

APOLOGIES: Councillor Dunn and Gettings, Tom O'Donovan

1. Matters arising and minutes of the last meeting

Minutes of the meeting held in June were agreed as an accurate record.

2. Community Centres Action Plan

An updated version of the action plan was presented and is attached to the minutes.

Windmill – Cllr Wilson mentioned that the worktops in the kitchen had been scratched and may need replacing, due to workmen removing asbestos. SM said that she would arrange a visit to the building once the works had been complete to highlight any issues that may need resolving.

Blackburn Hall – Some of chairs in the facility are quite old and worn. It is suggested that some of surplus chairs from Morley Town Hall are moved to Blackburn Hall to be used for large events.

3. Key Holding at Community Centres

There are five criteria which groups need to meet to be eligible for key holding within Area Committee community centres:

That they have had an operational base in the community centre for over a year or can provide a reference from a council department or Councillor to evidence a positive working relationship with the council.

The group has a management committee that meets regularly.

The group has a Constitution/Memorandum & Articles of Association.

Where appropriate the group keeps accounts and can provide a copy of their latest audited annual accounts.

They have a signed lease, licence agreement or regular letting agreement in place.

If members know of a group that may be appropriate for key holding and can meet the above criteria, please let SM know in order to progress this further.

All

4. AOB

Cllr Wilson mentioned that funds had now been secured for the changing room facilities at Rose Lund Centre.

5. Time and date of next meeting

A forward schedule of meetings have been drawn up for future community centre sub committees:-

Wednesday 19th November, Churwell Community Centre

Wednesday 18th February, St Gabriel's Community Centre

Following these meetings, two venues will be decided upon to hold the committee meetings in on a rotational basis.

PRESENT: Councillor Grayshon (in the chair)
Councillor Gettings
Councillor Wilson
Officers: Sarah May and Sharon Smith

APOLOGIES: Councillor Dunn, Tom O'Donovan, Les Reed

1. Matters arising and minutes of the last meeting

Minutes of the meeting held in June were agreed as an accurate record.

An agenda item around backlog maintenance will be put on the agenda for the February meeting. **SM**

2. Community Centres Action Plan

An updated version of the action plan was presented.

Blackburn Hall – There are some issues with parking spaces that have been marked at the centre. Parking Services are rectifying the problem.

Morley Town Hall – A Frame has not been provided for piano in Large Banqueting Room. SM to purchase one from the Area Committee improvement funding allocated for the Town Hall. **SM**

Windmill YC – a site visit with Rothwell Ward Members is arranged for Monday 15th December. SM has contacted surveyor and internal decorating and new flooring is to be put down within next couple of weeks.

3. AOB

Youth Service are currently clearing out and tidying up their storage space in St Gabriel's and Tingley Youth & Community Centre

4. Time and date of next meeting

The next meeting of the sub committee will take place on Wednesday 18th February, St Gabriel's Community Centre, 10am.

A forward schedule of dates will be produced and future meetings will be held at Morley Town Hall and Windmill Youth Centre on a rotational basis. Invitations will be sent out via Lotus Notes.



LEEDS
CITY COUNCIL

Cleaner Neighbourhoods Sub-Group
10.30am Tuesday 4th November 2008
Small Banqueting Room
Morley Town Hall

ATTENDANCE	
Cllr Judith Elliott	Ward Councillor (Chair)
Cllr Bob Gettings	Ward Councillor
Cllr Jack Dunn	Ward Councillor
Emma Charlton	Environmental Services
Shaun Wright	Parks & Countryside
Anita Keaveny	Environmental Enforcement Action Team
Sarah Henderson	Area Management Team

1.0	Welcome and Introductions	ACTION
1.1	Introductions were made and everyone was welcomed.	
2.0	Apologies	
2.1	Cllr Golton, Angela Smith Environmental Services, Rachel Charlton Education and Awareness Assistant Environmental Services. Sue Spellman, Aire Valley Homes and Steve Wetherill, Environmental Services.	
3.0	Minutes and Matters Arising	
3.1	Minutes were agreed as an accurate record.	
3.2	Flytipping at Lower Thorpe Lane under Motorway Bridge continues to be an issue. Referral made to Environmental Enforcement Action Team.	AK
3.3	List of ginnels in Drighlington and Gildersome identified by the Parish Councils passed to Area Management to send to Environmental Services to record.	SH
3.4	Environmental Pride held on 29 th October at Troy Hill in Morley South to tackle littering and overgrown vegetation. Environmental Services did excellent job with litter picking but AVH did not contribute to the initiative. Environmental Manager to be contacted.	SH
3.5	Member request for leaf sweeping schedules for streets in Rothwell and confirmation that this includes parallel pavement clearing as well as road clearance. Referral to be emailed to Environmental Services following meeting.	SH

4.0	Action Plan	
4.1	New format for action plan agreed.	
4.2	Updates on Action Plan received. See Action Plan.	
5.0	Operation Flame	
5.1	Operation Flame is the multi agency operation over bonfire night period.	
5.2	Operation Flame will run from Friday 31 October to Wednesday 5 November in the South Leeds area. Its main purpose is to stem the historical increase in crime over the period. Morley & Rothwell NPT will provide teams to target offenders and conduct high visibility patrols in the most problematic areas All agencies will be identifying and reporting debris (missiles/fire hazards) by sending an email to: cs.south.referrals@leeds.gov.uk . Please mark as "Operation Flame"	
6.0	Any Other Business	
6.1	None	
7.0	Date of the next meeting	
7.1	10.30am, Tuesday 20 th January 2009, Morley Town Hall, Small Banqueting Room.	SH

Outer South Cleaner Neighbourhood Sub Group Action Plan

	ADP Action 2008/09	CN Action	Who responsible	Target Outcome	PROGRESS
Litterbins	Support City Development, residents and Councillors to develop schemes to improve street cleanliness in targeted areas e.g. mechanical sweepers, additional litterbin provision	Ensure installation and maintenance of 05/6 and 07/08 litterbins	Area Management / Environmental Services	Improved environment through reduced waste and improved street cleaning.	Litterbin installation by Environmental Services continues across Outer South.
Brown Bins	Support delivery of garden waste collection programme and promotional activity to increase awareness of the programme.	Support roll out of Brown Bin provision in Outer South	Environmental Services / Area Management	Recycling/ garden waste initiatives and facilities enhanced, supported and promoted. Reduction in garden waste going to landfill.	Brown bins delivered to all households planned for 2008/09. Remaining households planned to receive brown bins will do so in 2009/10.
Ginnels	Support City Development, residents and Councillors to develop schemes to improve street cleanliness in targeted areas e.g. mechanical sweepers, additional litterbin provision	Map ginnels in Outer South	Environmental Services	Definitive list of ginnel locations and ownership.	Rothwell first ward to be mapped, Carlton completed. Drighlington and Gildersome Parish Councils contributed to ginnel mapping.
Youth Reparation Scheme	Deliver Youth Reparation Scheme in Outer South Leads	Youth Reparation Scheme in Outer South	Environmental Services / Environmental Enforcement	Reduction in litter dropping, improving the environmental appearance of neighbourhoods and young people educated regarding their responsibilities.	Environmental Enforcement to report whether scheme going ahead
Environmental Hotspots	Support City Development, residents and Councillors to develop schemes to improve street cleanliness in targeted areas e.g. mechanical sweepers, additional litterbin provision	Research projects to tackle environmental hotspots.	Area Management / Environmental Services		Use of probation resource to tackle hotspots. Land ownership and relationship with CAST to be researched
Environmental Pride	Deliver Environmental Pride Initiatives to priority areas.		Aire Valley Homes / Area Management / Environmental Services	Number of Environmental Pride initiatives held. Improved appearance of local	
Recycling	Support and promote educational and awareness raising activities amongst community groups, residents and schools on all aspects of Reduce, Reuse Recycle e.g. Garden Waste, Recycling and Green Bin participation.		Environmental Services / Groundwork / Area Management	Number of education and awareness raising activities delivered. Increase in amount of waste recycled. Increased environmental awareness amongst Outer South communities.	
Garden Maintenance Scheme	Improve/increase 'Bring Sites' recycling facilities.	Morley and Rothwell sites to be improved	Area Management / Environmental Services	Number of recycling bring sites improved / new facilities provided. Increased amount of waste recycled.	Morley and Rothwell Bring Sites undergone improvements
Dog Warden Patrols	Support garden maintenance provision for vulnerable members of the community across the Outer South	Support delivery of Garden Maintenance Scheme in Outer South.	Parks and Countryside / Morley Elderly Action / Care & Repair Leads / Area Management / Aire Valley Homes.	Increased number of people benefiting from garden maintenance scheme in Outer South. Leads improved appearance of gardens. Vulnerable residents in Outer South supported in independent	2007/08 Care and Repair Leads and Morley Elderly Action delivering schemes. Research being undertaken to support a single scheme that services the whole of the Outer South.
	Support and promote Dog Warden Services in targeted areas.	Monitor provision of Dog Wardens in Outer South.	City Development / Area Management / Parks and Countryside	Increased number of days in Outer South Wards and number of fines issued. Improved appearance of targeted areas in Outer South. Reduction in dog fouling and improved street cleanliness.	Stickers been put on lamposts in Gildersome. Provision being investigated through Scrutiny Board.

Operation Champion	Deliver multi agency Crime and Grime initiatives in targeted neighbourhoods	Support delivery of two Operation Champions in the Outer South	Area Management / Aire Valley Homes / Environmental Services / Police / Fire Service / Youth Service	Number of Operation Champions implemented.	14th -16th October Operation Champion in Ardsley and Robin Hood Ward.
ASB	Tackle graffiti hotspots	Refer all incidents to Environmental Services and monitor removal.	Environmental Services	Number of graffiti incidents removed. Reduction in graffiti	Graffiti log emailed to AMT
	Tackle needle waste.	Promote Environmental Services number to residents	Environmental Services	Number of needles removed.Reduction in needle waste	Needle log emailed to AMT
	Tackle flytipping and environmental hotspots		Environmental Services	% of flytipping removed within timed service targetsImproved appearance of area - less litter on street	Bulky Waste Number on Outer South Newsletter
CAST	Target the CAST Team to tackle hotspots across the outer south following referrals from Elected Members, Area Management, Police, Fire and other Agencies		Environmental Services / Area Management Team / Environmental Action Teams	Number of Cast Referrals completed.Improved environmental appearance of hotspots in Outer South.	
Community Support	Support local community groups in improving the local environment e.g. In Bloom Groups		Area Management / Parks and Countryside / Env Services /Aire Valley Homes	Number of groups supported.Improved appearance of local neighbourhoods and increase in neighbourhood pride.	
Green Space	Provide skips for community clean ups.		Area Management	Number of community skips requests.Improved appearance of neighbourhoods and increased sense of neighbourhood pride	
	Support maintenance and development of green space areas and access to green space e.g. Site Based Gardeners.		Parks and Countryside / Area Management	Number of projects to support and develop green spaces in Outer South.Improved quality of green space.	
Reduce Emissions	All LCC Community buildings in portfolio get energy efficiency rating.		Environmental Services	Number of community buildings supported in achieving energy efficiency rating to reduce energy bills.Reduction in emissions from LCC buildings.	
	Energy Guardian Scheme researched and action plan developed to promote to users and employees of community buildings.		Environmental Services	Action Plan developed.Reduction in emissions from LCC buildings	
	Driver awareness training. Route planning and research into fuel efficient fleet vehicles		Environmental Services	Number of initiatives implemented to increase fuel efficiencies.Reduction in	
Impact on Climate Change	Frequency of gully emptying improved.		Environmental Services	Increase in gully emptying.Enhanced system to cope with heavy rainfalls and reduce risk of localised flooding.	
	Support development of current and new green spaces to increase rain saturation .		Environmental Services / Parks and Countryside / Aire Valley Homes / Area Management	Number of initiatives that develop and maintain green space and saturation points Increased resilience to climate change and	

Actions for monitoring

Actions needing support

Priority Actions to be delivered

Month	Dates of Operation Champion	Planning meeting date	Area	Lead Officer
January	Tues 13 – Thurs 15 January	Tues 16 th Dec 10am Dewsbury Road One Stop Centre	Middleton	Leanne Mottershead
February	Tues 24 - Thurs 26 February	Tues 3rd Feb 10am venue to be confirmed	Morley South	Kate Sibson
March	Tues 10 – Thurs 12 March	Tues 17th Feb 10am Dewsbury Road One Stop Centre	Beeston Hill	Leanne Mottershead
April	Tues 31 March to Thurs 2 April	Fri 6th March 10am Dewsbury Road One Stop Centre	Holbeck	Gerry Shevlin
May	Wed 6 – Fri 8 May	Wed 8th April 10am Dewsbury Road One Stop Centre	Hunslet	Gerry Shevlin
June	Tues 9 – Thurs 11 June	Tues 19 th May 10am Dewsbury Road One Stop Centre	Beeston Hill	Leanne Mottershead
July	Tues 14 – Thurs 16 July	Tues 23rd June 10am Dewsbury Road One Stop Centre	Belle Isle	Leanne Mottershead
August	Tues 4 – Thurs 6 August	Tues 30 th June 10am Dewsbury Road One Stop Centre	Morley North	Kate Sibson
September	Tues 8 – Thurs 10 September	Tues 18th August 10am Dewsbury Road One Stop Centre	Beeston Hill	Leanne Mottershead
October	Tues 6 – Thurs 8 October	Fri 11 th Sept 10am Dewsbury Road One Stop Centre	Far Beeston	Gerry Shevlin
November	Tues 3 – Thurs 5 November	Tues 13 th Oct 10am Dewsbury Road One Stop Centre	Beeston Hill	Leanne Mottershead
December	No Operation this month			

This page is intentionally left blank

Ardsley & Robin Hood Ward

November 2008

Appendix 5

QI REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD DAYS & TIMES	PERSON RESPONSIBLE SENIOR WORKER
AR1	<u>ROBIN HOOD MOBILE PROVISION</u> Young people meet, socialise, and participate in challenging activities while having fun in a safe environment.	Sharp Lane Playing Field Sharp Lane	11 to 16	Tuesday 6.00 – 7.30	Pam Abbott Natalie Batty Glen O'Malley
AR2	<u>ROBIN HOOD MOBILE PROVISION</u> Young People meet, socialise and participate in challenging activities while having fun in a safe environment.	Old Halfway House Leadwell Lane	11 to 16	Thursday 7.30 – 9.00	Pam Abbott Natalie Batty Glen O'Malley
AR3	<u>ROBIN HOOD MOBILE PROVISION</u> Young people meet, socialise and participate in challenging activities while having fun in a safe environment.	Sharp Lane Playing Field Sharp Lane	11 to 16	Friday 6.00 – 9.00	John Mendes Kim Poole
AR4	<u>TINGLEY SENIOR GIRLS</u> Provides a confidential environment for discussion supporting young women's issues i.e. health and relationships.	Tingley Youth & Community Centre Smithy Lane Tingley WF3 1Q	11+	Monday 7.45 – 21.00	Kim Walker
AR5	<u>EAST ARDSLEY INTERMEDIATE YOUTH CLUB</u> Young people can participate in a variety of activities which help young people with life and social skills. Activities include cooking, arts & crafts, trips out and educational games.	St Gabriel's Community Centre Fall Lane East Ardsley WF3 2BG	11 to 13	Tuesday 6.00 – 8.00	Sharon Bottomley Mel Taylor
AR6	<u>EAST ARDSLEY SENIOR YOUTH CLUB</u> Young people meet, socialise, and participate in challenging activities while having fun in a safe environment.	St Gabriel's Community Centre Fall Lane East Ardsley WF3 2BG	13 to 19	Monday 7.00 – 9.00 Thursday 7.00 – 9.00	John Mendes David Walton Kim Walker David Walton
AR7	<u>TINGLEY INTERMEDIATE YOUTH CLUB</u> Young people can participate in a variety of activities which help young people with life and social skills. Activities include cooking, arts & crafts, trips out and educational games.	Tingley Youth & Community Centre Smithy Lane Tingley WF3 1Q	11 to 12	Tuesday 5.00 – 7.00 John Mendes	Kim Walker

YOUTH SERVICE

YOUTH GROUPS

ARDSLEY & ROBIN HOOD

Appendix 5

AR8	<u>EAST ARDSLEY C CARD</u> Young people have access to support services in relation to sexual health, individuals can obtain information and resources to reduce teenage pregnancy and sexually transmitted infections.	St Gabriel's Community Centre Fall Lane East Ardsley WF3 2BG	13 to 19	Thursday	7.00 -9.00 ON HOLD	On hold until staff are trained!
AR9	<u>BOXERCISE</u> Healthy Lifestyles / Fitness sessions where young people can direct their energy into a positive activity.	St Gabriel's Community Centre Fall Lane East Ardsley WF3 2BG	11+	Wednesday	4.30 - 6.30 ON HOLD	Glen O'Malley
AR10	<u>TINGLEY JUNIORS DANCE DAZL</u> Young people learning dance skills. Improving their listening skills. Being able to follow simple rules. Respecting discipline. Following instructions. Learning through enjoyment. Keeping active, fit and healthy. Making new and valued friendships.	Tingley Youth & Community Centre Smithy Lane Tingley WF3 1Q	11	Monday	4.30 – 5.30	Kim Walker
AR11	<u>THE HEALTH BUS (PCT)</u> Provides a safe and confidential health related service for young people. Work together in partnership with the NHS for the benefit of young people. Provide up to date relevant information for young people. Provide a signpost service for young people. C. Card service for young people. Medical support on the bus for young people to access if they need to. Pregnancy testing/ Chlamydia testing.	Tingley Youth & Community Centre Smithy Lane Tingley WF3 1Q	13 to 19	Alternate Mondays	5.00 -6.30	John Mendes
AR12	<u>RODILLIAN MOBILE PROVISION</u> Young people meet on mobile youth provisions aimed at engaging in positive activities and receiving support and guidance.	Rodillian High School Entrance, Longthorpe Lane, Lofthouse, WF3 3PS	11+	Tuesday	4.00 – 5.45	Natalie Battye Glen O' Malley

YOUTH SERVICE

YOUTH GROUPS

ARDSLEY & ROBIN HOOD

Appendix 5

AR14	<u>WINTHORPE SENIOR YOUTH CLUB</u> Young people meet, socialise, and participate in challenging activities while having fun in a safe environment.	Winthorpe Community Centre Upper Thorpe Near Wakefield	13 to 19	Tuesday	6.00 - 8.00	Alison Dixon Nigel Bink's
AR21	<u>TINGLEY SENIOR YOUTH CLUB</u> Young people meet, socialise, and participate in challenging activities while having fun in a safe environment.	Tingley Youth & Community Centre Smithy Lane Tingley WF3 1Q	13 to 19	Wednesday	7.00 – 9.00	John Mendes Kim Walker
AR22	<u>RODILLIAN SCHOOL SUPPORT (Year 8)</u> To build young people's confidence and self esteem. Learn in a fun and non threatening environment. To learn in a safe, intimidating and free from bullying. Challenge young people regarding negative behaviour. Build young people's social skills.	Rodillian High School Longthorpe Lane, Lofthouse, WF3 3PS	13+	Monday	1.30 – 3.00	John Mendes Kim Poole (QI)
AR31	<u>RODILLIAN SCHOOL SUPPORT (Year 7)</u> To build young people's confidence and self esteem. Learn in a fun and non threatening environment. To learn in a safe, free from intimidation and bullying. Challenge young people regarding negative behaviour. Build young people's social skills.	Rodillian High School Longthorpe Lane, Lofthouse, WF3 3PS	Year 7	Tuesday	1.30-3.00	John Mendes (QI) Kim Poole
AR29	<u>MOVING ON GROUP</u> Young people can participate in a variety of activities which help young people with life and social skills. Activities include cooking, arts & crafts, trips out and educational games.	Tingley Youth & Community Centre Smithy Lane Tingley WF3 1Q	13 to 19	Tuesday	7.00 -9.00	John Mendes Kim Walker
AR28	<u>TINGLEY 16+ DROP-IN</u> Young people can access support and guidance, while focussing on employment and training.	Tingley Youth & Community Centre Smithy Lane Tingley WF3 1Q	16+	Tuesday	3.00 – 4.30	John Mendes

Appendix 5

AR30	<u>TINGLEY SENIORS DANCE DAZL</u> Young people learning dance skills, working with tutors to develop their co-ordination skills. Group members work towards public performances while keeping healthy and having fun while learning.	Tingley Youth & Community Centre Smithy Lane Tingley WF3 1Q	14+	Monday	6.30 – 7.30	Kim Walker
AR34	<u>TINGLEY INTERS DANCE DAZL</u> Young people learning dance skills, working with tutors to develop their co-ordination skills. Group members work towards public performances while keeping healthy and having fun while learning.	Tingley Youth & Community Centre Smithy Lane Tingley WF3 1Q	12 to 13	Monday	5.30 - 6.30	Kim Walker
AR36	<u>STREET AWARENESS</u> Community group workshops	Tingley Youth & Community Centre Smithy Lane Tingley WF3 1Q	11+	Thursday	4.30 – 6.30 ON HOLD	John Mendes
AR41	<u>OUT OF SCHOOL ACTIVITIES</u> Out of school activities – School holiday project which offers a range of educational activities, trips out and fun sessions	Ardsley & Robin Hood Area	10+	School Holiday Only Times Vary		Glen O' Malley

YOUTH SERVICE

YOUTH GROUPS

ARDSLEY & ROBIN HOOD

This page is intentionally left blank

ROTHWELL WARD

November - Updated 06/11/08

Appendix 6

QI REF	UNIT OF WORK / PROJECT	TAKING PLACE AT: Full Address	AGE GROUP	SESSIONS HELD DAYS & TIMES	PERSON RESPONSIBLE SENIOR WORKER
RO1	<u>WINDMILL SENIOR YOUTH CLUB</u> Young people meet, socialise, and participate in challenging activities while having fun in a safe environment.	Windmill Youth Centre Marsh Street Rothwell LS26 0AG	13 - 19	Monday 7.00 -9.00	Mel Taylor Debra Spink Karen Sturney
RO2	<u>WINDMILL SENIOR YOUTH CLUB</u> Young people meet, socialise, and participate in challenging activities while having fun in a safe environment.	Windmill Youth Centre Marsh Street Rothwell LS26 0AG	13 - 19	Thursday 7.00 -9.00	Mel Taylor Debra Spink Karen Sturney
RO3	<u>WINDMILL INTERMEDIATE YOUTH CLUB</u> Young people can participate in a variety of activities which help young people with life and social skills. Activities include cooking, arts & crafts, trips out and educational games.	Windmill Youth Centre Marsh Street Rothwell LS26 0AG	11 - 13	Friday 6.00 -8.00	Mel Taylor Debra Spink Karen Sturney
RO5	<u>ROSE LUND SENIOR CLUB</u> Young people meet, socialise, and participate in challenging activities while having fun in a safe environment.	Rose Lund Centre 6 th Avenue Rothwell LS26 0HD	13 – 19	Monday 5.30 – 7.30	Mel Taylor Debra Spink Verona Mc Shane Karen Sturney
RO6	<u>MOVING ON</u> Senior members of the intermediate youth club are supported in the transition into the senior age group youth provision's	Windmill Youth Centre Marsh Street Rothwell LS26 0AG	14+	Thursday 5.30 – 6.30	Mel Taylor Debra Spink Karen Sturney
RO9	<u>HEALTH BUS</u> Provides a safe and confidential health related service for young people. Work together in partnership with the NHS for the benefit of young people. Provide up to date relevant information for young people. Provide a signpost service for young people. C. Card service for young people. Medical support on the bus for young people to access if they need to. Pregnancy testing/ Chlamydia testing.	Rose Lund Centre 6 th Avenue Rothwell LS26 0HD	13 - 19	Wednesday 4.00 – 5.00	Kim Poole
RO10	<u>WOODLESFORD MOBILE PROVISION</u> Young people can meet up with youth workers in the Woodlesford Park, the key being contacting hard to reach young people, offering support and	Woodlesford Park	13+	Thursday 5.45 – 7.30	Glen O' Malley Kim Poole

YOUTH SERVICE

YOUTH GROUPS

ROTHWELL WARD

Appendix 6

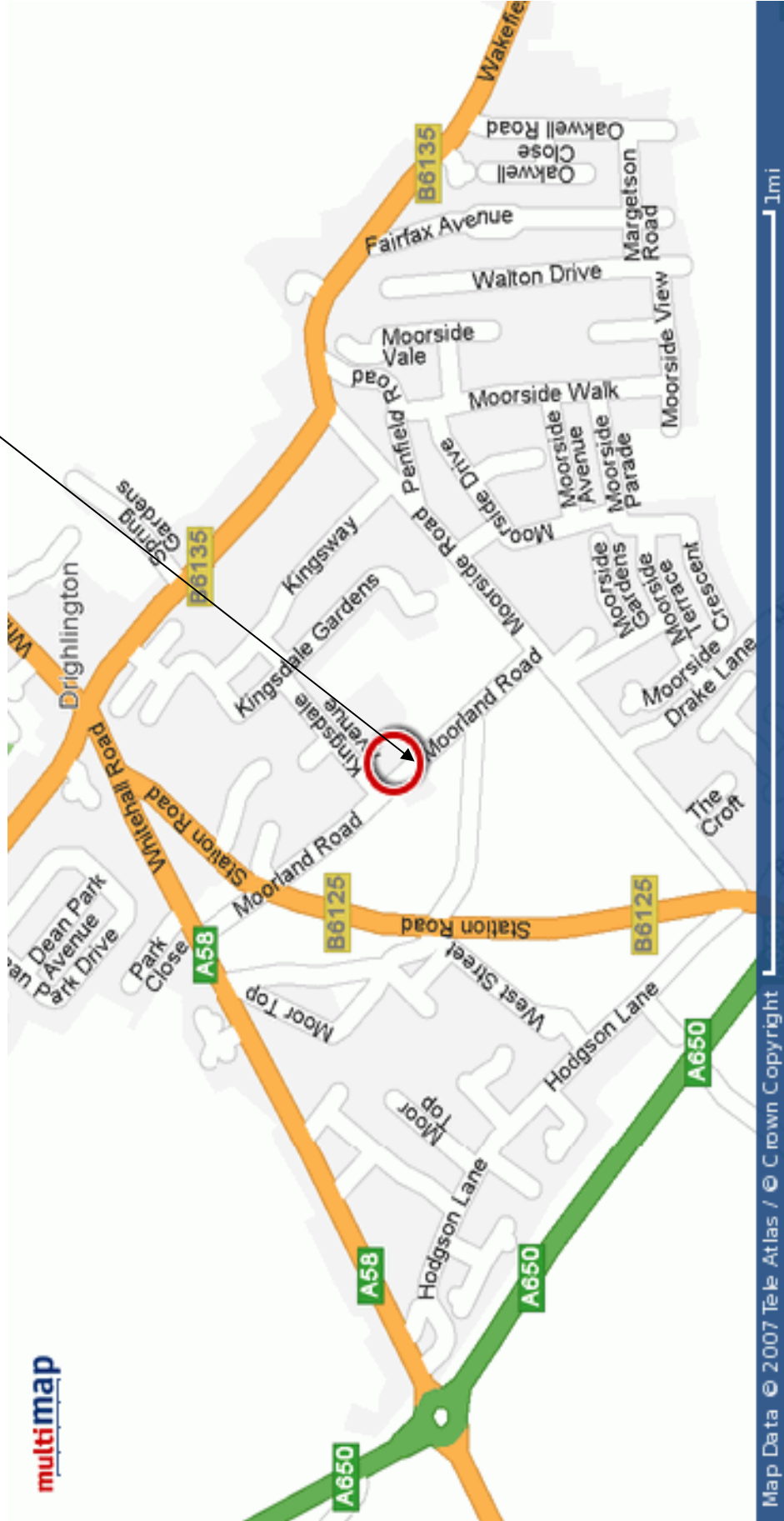
	guidance and encouraging a healthy lifestyle.							
RO11	<u>MOBILE STREET SPORTS</u> Young people from the Woodlesford area can participate in a range of team games which develop skills, encourage a healthier lifestyle while meeting friends and having fun.	Woodlesford Park	11+	Friday	4.00 – 6.00	Glen O' Malley Kim Poole		
RO4	<u>WOOD LANE ESTATE</u> Mobile youth provision which provides support and guidance to young people. Activities include game consoles and internet access.	Manor Crescent Rothwell	13+	Tuesday	7.30 – 9.00	Glen O'Malley Kim Poole		
RO7	<u>WOOD LANE ESTATE</u> Mobile youth provision which provides support and guidance to young people. Activities include game consoles and internet access.	Manor Crescent Rothwell	11 - 13	Thursday	4.00 – 6.00	Glen O' Malley Natalie Battye		
RO41	<u>OUT OF SCHOOL ACTIVITIES</u> Out of school activities – School holiday project which offers a range of educational activities, trips out and fun sessions	Rothwell Area	11+	School Holiday Times Vary	School Holiday Time Only Times Vary	Glen O' Malley		

This page is intentionally left blank

Live	Date Updated	Venue	Address	Exact Postcode	Electoral Ward	Responsible Worker	Reference	Title	Description of event	Ongoing?	Start date	End date	Frequency	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Start time	Finish time	How to get involved	Materials to bring?	Incentives	Age range	Number of Places Available	Accessibility	
YES	12/11/08	Gildersome Youth Centre	20, Street Lane, Gildersome, LS27 7HT	LS27 7HT	Morley North	Julie Blaylock	MN1	Gildersome Seniors	General Youth Club Activities	Yes	01/04/08	31/03/09	Weekly		X	X						19.30	21.30	Attend Session or contact Julie Blaylock 07891-279998	no	N/A	13-19	Open (currently 25 Boys and 18 Girls are attending this provision)	Disabled Access
YES	12/11/08	Gildersome Youth Centre	20, Street Lane, Gildersome, LS27 7HT	LS27 7HT	Morley North	Julie Blaylock	MN4	C-Card Gildersome	C-Card provision & information	Yes	01/04/08	31/03/09	Weekly	X								19.30	21.30	Attend Session or contact Julie Blaylock 07891-279998	no	N/A	13-19	Open	Disabled Access
YES	12/11/08	Out of Gildersome Youth Centre	20, Street Lane, Gildersome, LS27 7HT	LS27 7HT	Morley North	Julie Blaylock	MN5	Gildersome Detached	Detached Youth Work (either MNS or MNG runs)	Yes	01/04/08	31/03/09	Weekly	X								19.00	21.00	Detached Engagements or contact Julie Blaylock 07891-279998	no	N/A	13-19	Open	Disabled Access
YES	12/11/08	Out of Gildersome Youth Centre	20, Street Lane, Gildersome, LS27 7HT	LS27 7HT	Morley North	Julie Blaylock	MN6	Drighlington Detached	Detached Youth Work (either MNS or MNG runs)	Yes	01/04/08	01/04/08	Weekly					X				19.00	21.00	Detached Engagements or contact Julie Blaylock 07891-279998	no	N/A	13-19	Open	Disabled Access
YES	12/11/08	Lewisham Park Community Centre	Clough Street, Leeds, LS27 8DH	LS27 8DH	Morley South	Julie Blaylock	MS1	Lewisham Park Intermediates	General Youth Club Activities	Yes	01/04/08	31/03/09	Weekly		X							17.30	19.00	Attend Session or contact Julie Blaylock 07891-279998	no	N/A	9-13	Open	Disabled Access
YES	12/11/08	Lewisham Park Community Centre	Clough Street, Leeds, LS27 8DH	LS27 8DH	Morley South	Julie Blaylock	MS2	Lewisham Park Seniors	General Youth Club Activities	Yes	01/04/08	31/03/09	Weekly		X							19.30	21.00	Attend Session or contact Julie Blaylock 07891-279998	no	N/A	13-19	Open	Disabled Access
YES	12/11/08	Lewisham Park Community Centre	Clough Street, Leeds, LS27 8DH	LS27 8DH	Morley South	Julie Blaylock	MS3	Lewisham Park C-CARD	C-Card provision & information	Yes	01/04/08	31/03/09	Weekly			X						17.00	21.00	Attend Session or contact Julie Blaylock 07891-279998	no	N/A	13-19	Open	Disabled Access
YES	12/11/08	Churwell Community Centre	Victoria Road, Churwell, Leeds LS27	LS27	Morley South	Julie Blaylock	MS4	Churwell Youth Club	General Youth Club Activities	Yes	01/04/08	31/03/09	Weekly	X								19.00	21.00	Attend Session or contact Julie Blaylock 07891-279998	no	N/A	13-19	Open	Disabled Access
YES	12/11/08	Morley	Morrison's Supermarket Car Park, Morley, Leeds, West Yorkshire and Thursdays: Fairfax Avenue, Drighlington, Morley, West Yorkshire		Morley South	Julie Blaylock	MS5	Health Bus Morley	Confidential Health Information & Advice	Yes	01/04/08	31/03/09	Weekly	X								15.00	17.00	Attend Health Bus [or call Nick Price 0113-2775747 for details]	no	N/A	13-19	Open	Disabled Access

YES	12/11/08	Out of: Lewisham Park Community Centre	Clough Street, Leeds, LS27 8DH	LS27 8DH	Morley South	Julie Blaylock	MS6	Lewisham Park Detached Seniors	Detached Youth Work	Yes	01/04/08	31/03/09	Weekly					X		18:30	21:00	Detached Engagements or contact Julie Blaylock 07891- 279998	no	N/A	13-19	Open	Disabled Access
YES	12/11/08	Area; out of Churwell Community Centre	Victoria Road, Churwell, Leeds LS27	LS27	Morley South	Julie Blaylock	MS7	Churwell Detached	Detached Youth Work	Yes	21/10/08	31/03/09	Weekly					X		18:30	20:30	Detached Engagements or call 0113-2775747	no	N/A	13-19	Open	Detached

Drighlington Meeting Hall, Drighlington Library, Moorland Road, Drighlington, BD11 1JZ



This page is intentionally left blank